

TOWN OF WALTON
BUILDING / ZONING PERMIT APPLICATION

129 North Street
Walton NY 13856
607-865-5204
Fax 607-865-9314

PERMIT APPLICATIONS **MUST** BE ACCOMPANIED WITH THE FOLLOWING:

- 1) SITE PLANS to include the following:
 - A. Location of all buildings on site
 - B. Location of proposed structure
 - C. Location of all utilities, including wells and springs
 - D. Location of water ways and ponds
 - E. Set backs from all boundaries
 - F. Distance from center of road, side and rear set backs
 - G. Location of sewer system
- 2) WORKING DRAWINGS to include the following:
 - A. Footings
 - B. Foundation
 - C. Framing
 - D. Plumbing layout
 - E. Electrical layout
 - F. Heating system
- 3) SINGLE FAMILY residential buildings 1500 square feet or less, not including garages, carports, porches, cellars, or uninhabitable basements or attics do not require plans, drawing and specifications relating to the construction or alteration of buildings or structures to have an engineer or architecture seal. Alterations, costing \$20,000 or less do not require the seal of an engineer or architect, if these alterations do not involve changes affecting the structural safety or public safety of the building or structure.
- 4) Copy of soils report for new construction, contact **DEP** (607)363-7010.
- 5) All electrical work shall be inspected by a certified electrical inspector.
- 6) Manufactured/Mobile and Modular homes shall have a HUD certification plate.
- 7) Application shall be signed; incomplete applications will not be approved.
- 8) Changes during construction shall have prior approval.
- 9) Owner/agent is responsible for notifying the code enforcement officer to schedule inspections.
- 10) Applications will be approved or denied within 20 days of receipt.
- 11) Permits are good for one year. After one year permits shall be renewed or closed out.
- 12) Fee schedule attached. Make checks payable to: **Town of Walton.**
- 13) The general contractor shall provide proof of workers compensation & disability benefits insurance or sign an affidavit of exemption before a building permit can be issued.
- 14) Water shall be tested and shall conform to the chemical and bacteriological quality standards for potable water before a certificate of occupancy can be issued.
- 15) New driveways must be approved by the **Town of Walton Highway Department** (607)865-5120.

**TOWN OF WALTON
BUILDING PERMIT FEE SCHEDULE**

1. SITE BUILT AND MODULAR HOME (up to 1500 sq. ft.)	\$300.00
(Plus \$5.00 for each additional 100 sq. ft. or fraction thereof)	
2. MANUFACTURED HOME Singlewide.....	\$125.00
Double wide	\$150.00
Placed on full foundation	\$200.00
3. ADDITIONS to existing structure, up to 800 sq. ft.....	\$100.00
(Plus \$5.00 for each additional 100 sq. ft. or fraction thereof)	
4. DECKS and PORCHES up to and including 100 sq. ft.	\$25.00
101 sq. ft. to 300 sq. ft.	\$50.00
(Plus \$5.00 for each additional 100 sq. ft. or fraction thereof).	
5. RESIDENTIAL GARAGES up to and including 800 sq. ft.	\$100.00
(Plus \$5.00 for each additional 100 sq. ft. or fraction thereof)	
6. CARPORT	\$50.00
7. POLE BUILDINGS up to and including 1000 sq. ft.	\$100.00
(Plus \$5.00 for each additional 100 sq. ft. or fraction thereof)	
8. STORAGE SHEDS	(144 sq feet or less).....No permit required
(145 sq feet or more).....	\$50.00
9. RENOVATIONS/ALTERATIONS to existing buildings	
up to and including \$5,000.00 estimated cost	\$75.00
\$5,001.00 to \$10,000.00 estimated cost	\$100.00
\$10,001.00 and up estimated cost	\$150.00
(estimated cost to be determined based upon average construction cost or actual contract price)	
10. FIREPLACES, WOODSTOVES, FURNACES, BOILER, CHIMNEY, new installation or replacement.....	\$50.00
11. SWIMMING POOLS: in ground.....	\$75.00
above ground	\$50.00
12. DEMOLITION or REMOVAL.....	\$25.00
13. SEPTIC SYSTEMS New septic systems	\$50.00
Replacement or repair of existing septic system.....	\$50.00
14. COMMERCIAL BUILDINGS up to and including 1,000 sq. ft.	\$200.00
(Plus \$10.00 for each additional 100 sq. ft. or fraction thereof)	
15. AGRICULTURAL BUILDINGS.....	\$50.00
16. SIGNS	\$25.00
17. PERMIT RENEWAL after initial 1 year period	\$25.00
18. BUILDING PERMIT RECORD SEARCHES	\$25.00
19. MISC.	\$25.00

Please make check payable to: **Town of Walton**

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Walton, NY 13856
607-865-5204

office use
permit # _____ district _____
flood plain _____ fee \$ _____
ck. # _____ cash _____

OWNERS NAME _____ TELE. # _____
MAILING _____ TAX MAP# _____
ADDRESS _____

911 PROPERTY ADDRESS IF
DIFFERENT FROM ABOVE: _____

Type of work being done:

___ BUILT HOME	___ ACCESSORY	___ WOOD STOVE	___ ROOFING
___ MODULAR	___ CARPORT	___ PELLET STOVE	___ ELECTRICAL
___ DOUBLEWIDE	___ POLE BUILDING	___ GAS STOVE	___ COMMERCIAL
___ SINGLEWIDE	___ SWIMMING POOL	___ RENOVATION	___ INDUSTRIAL
___ GARAGE	___ SEPTIC NEW	___ ADDITION	___ AGRICULTURAL
___ DECK/PORCH	___ SEPTIC REPAIR	___ DEMOLITION	___ ROOF
___ SHED	___ SEPTIC REPLACE	___ REMOVAL	___ OTHER _____

ROAD FRONTAGE _____ ' ACRES _____ LOCATION OF STRUCTURE FROM: CENTER
OF ROAD _____ ' RIGHT PROP. LINE _____ ' LEFT PROP. LINE _____ ' REAR PROP.
LINE _____ ' _____

STRUCTURE WIDTH _____ ' LENGTH _____ ' HEIGHT _____ ' NO. OF STORIES _____
TOTAL SQUARE FEET _____ ' _____

TYPE OF FOUNDATION: BASEMENT _____ HABITABLE _____
UNINHABITABLE _____ CRAWL SPACE _____ SLAB _____ DEPTH OF FOOTERS _____ ' _____

STRUCTURE MADE OF: WOOD _____ CONCRETE _____ OTHER _____
DIMENSIONS FOR: FLOOR JOIST _____ SPACING _____ DECKING _____
WALL STUDS _____ SPACING _____ SHEETING _____
RAFTERS _____ SPACING _____ LIVE LOAD _____ #psf SHEETING _____

INSULATION: FOUNDATION R _____ FLOOR R _____ WALLS R _____ CEILING R _____

NUMBER OF BEDROOMS _____ NUMBER OF BATHS _____

ELECTRIC _____ NEW _____ REPAIR _____ SIZE OF SERVICE _____
ENTERING BUILDING: OVERHEAD _____ UNDERGROUND _____

WATER SUPPLY: SPRING___ WELL___ PIPING FOR SUPPLY_____

SEPTIC SYSTEM: NEW ___ REPLACEMENT OR REPAIR _____

CHIMNEY ___ MASONRY ___ DEPTH OF FOOTER _____ ,
EXTERIOR FINISH_____ FLUE SIZE___ METAL___ DIAMETER___
TYPE OF APPLIANCE SERVED_____ SPARK ARRESTOR_____
RAIN CAP_____

STOVE OR FIREPLACE: WOOD___ PELLET___ GAS___ BTU_____
MANUFACTURER_____ CLEARANCE FROM WALL_____

FURNACE___ BOILER___ MANUFACTURER_____
BTU_____ FUEL TYPE_____ ELECTRIC HEAT_____

SIGN ___ ACCESSORY ___ GENERAL ADVERTISING ___ SIZE _____
SQUARE FEET _____ TOTAL HEIGHT _____

START DATE _____ COMPLETION DATE _____

ESTIMATED COST \$_____

NAME AND ADDRESS OF
GENERAL CONTRACTOR _____

SUBMITTED HEREWITH ARE DIMENSIONED PLANS SHAPE, SIZE AND LOCATION OF PROPOSED STRUCTURE ON PROPERTY. THE PERMITTEE IS RESPONSIBLE FOR OBTAINING ANY OTHER PERMITS AND APPROVALS FROM ANY OTHER AGENCY THAT MAY BE REQUIRED FOR THIS PROJECT. **OWNER/AGENT IS RESPONSIBLE FOR NOTIFYING THE CODE ENFORCEMENT OFFICER TO SCHEDULE INSPECTIONS.**

OWNER/AGENT: _____ DATE _____
(Signature)

PERMIT: APPROVED ___ AND PERMISSION GRANTED SUBJECT TO ALL STATE AND LOCAL LAWS.

DISAPPROVED ___ REASON: _____

DATE _____ CEO/BUILDING INSPECTOR _____