

TOWN BOARD MEETING  
AUGUST 5, 2013  
6:00 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Patty Wood, Supervisor Bruce Dolph, Hwy. Supt., Walt Geidel, Attorney Brett Cowen and Town Clerk Ronda Williams

ABSENT: Luis Rodriguez-Betancourt, Leonard Govern

OTHERS PRESENT: Steve Dutcher – DCO/CEO, Lillian Brown – Walton Reporter

**RESOLUTION # 80** **APPROVAL OF MINUTES**

A motion was made by Armstrong, seconded by Wood approving the minutes of July 8, 2013 as presented. All in favor, motion carried.

Supervisor Dolph introduced Stephen Dutcher as the new Code Enforcement Officer for the Town of Walton. Steve provided his monthly report to the Board.

Mr. Dutcher provided a quote from BAS for a CEO software program. He stated that the company has offered to convert the Village records over to BAS program for free.

Councilwoman Wood questioned if the Village would be interested in sharing the cost of the program? Mr. Dutcher was going to look further into a shared service agreement. It was further discussed to share the cost of training and cell phone usage. Councilwoman Wood stated it would only make sense to share this cost to benefit the tax payers.

Supervisor Dolph suggested this matter be brought back at next month's meeting.

FLOOR TIME:

None requested

SUPERINTENDENT OF HWY. REPORT:

Reported that the court documents to reclaim the Kilmer mine have been received and reviewed by Attorney Cowen. Attorney Cowen has requested a site view of the area in question.

**RESOLUTION # 81** **KILMER MINE RECLAMATION**

A motion was made by Councilman Armstrong, seconded by Wood granting the Walton Highway Department permission to reclaim the area known as the Kilmer mine. All in favor, motion carried.

Reported that the EWP projects for Baxter Brook, MacGibbon Hollow, and Gosper Road are complete. Discussion took place as to the payment process of the completed projects. Supervisor Dolph will be checking with the Delaware County Planning Department for further clarification.

Reported that 5 contractors showed for the site visit for the EWP East Brook at County Route 22 project. The bid opening will be held August 9, 2013 at 11:00 a.m.

Superintendent Geidel suggested due to the time constraint on completing the project before the expiration date of the permit, that the Board grant Supervisor Dolph permission to award the bids upon approval from Soil and Water.

**RESOLUTION # 82**

**APPROVAL OF BID AWARD**

A motion was made by Councilman Armstrong, seconded by Wood granting Supervisor Dolph permission to award the East Brook EWP project upon satisfactory bid approval from Soil and Water. All in favor, motion carried.

Reported that a final bid was received for the 1997 International Dump Truck that was listed on Auctions International in the amount of \$4250.00.

**RESOLUTION # 83**

**ACCEPT BID FOR THE 1997 INTERNATIONAL DUMP TRUCK**

A motion was made by Councilman Armstrong, seconded by Wood to accept the bid of \$4250.00 for the 1997 International Dump Truck. All in favor, motion carried.

Reported that a couple of calls have been received inquiring if the 1990 Ford Ranger currently used as the Assessor vehicle was for sale. It was suggested to place the vehicle on Auctions International and assign the new van to the Assessor for use.

**RESOLUTION # 84**

**SURPLUS 1990 FORD RANGER**

A motion was made by Councilman Armstrong, seconded by Wood approving the 1990 Ford Ranger as a vehicle no longer needed by the Town of Walton therefore declaring the vehicle surplus. All in favor, motion carried.

Requested permission to help the Delaware County Fair Board with preparations for this month's fair.

**RESOLUTION# 85**

**ASSISTS THE DELAWARE COUNTY FAIR BOARD**

A motion was made by Councilman Wood, seconded by Armstrong granting the Highway Department permission to help the Delaware County Fair Board with the fair preparations. All in favor, motion carried.

Reported that the Highway Department had an OSHA inspection. He stated that there were some violations that they are working to correct and the Board will receive a report via mail within the next couple of weeks.

Councilman Dolph requested that the Highway Department look into trimming trees on East River Road. He had received some complaints about the trees protruding into the roadway.

TOWN CLERK’S REPORT:

Reported that 51 new dogs have been licensed since the start of the Dog Enumeration.

Reported that the Certificate of Designation for service of Notice of Claim has been filed with Secretary of State pursuant to Section 53 of the General Municipal Law.

Reported that Frontier will be installing a new phone bank to allow for the Code Officer to have a separate telephone line than the Assessor’s office. In speaking to Frontier, it was brought to my attention that by consolidating services into a package plan, the Town will save approximately \$127.00 per month. This will result in a \$4,500 saving over the next three years.

**RESOLUTION # 86**

**PURCHASE OF AN ADDITIONAL PHONE LINE BANK**

A motion was made by Councilwoman Wood, seconded by Armstrong granting permission to purchase an additional phone line bank to allow for the Assessor and Code Officers to have separate phone lines. All in favor, motion carried.

Reported that items ordered from the OGS NYS Staples promotion for school districts and government entities will result in a savings of \$ 1,500.00. Many of the items are a penny a piece.

Reported the annual Standard Work Day and Reporting Resolution.

**Standard Work Day and Reporting Resolution**

BE IT RESOLVED, that the \_\_\_\_\_Town of Walton\_\_\_\_\_ hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number  (Last 4 digits)	Registration Number	Standard Work Day  (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System  (Y/N)	Days/Month  (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
<b>Elected Officials</b>									
<b>Appointed Officials</b>									
Dog Control Officer	Stephen Dutcher			6	1/1/13-12/31/13	N	4		
Code Officer	Stephen Dutcher			6	07/15/13-12/31/13	N	6.83		X
Court Clerk	Kristin Beers			6	1/1/13-12/31/13	N	5		


On this 5 day of August, 2013 Date enacted: \_\_\_\_\_  
 (Signature of clerk)

I, Ronda Williams, clerk of the governing board of the Town of Walton, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 5 day of August, 2013 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 3 of such members were present at such meeting and that 3 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the \_\_\_\_\_  
 (Name of Employer)

**RESOLUTION # 87                    STANDARD WORK DAY AND REPORTING RESOLUTION**

A motion was made by Councilman Armstrong, seconded by Wood approving the Standard Work Day and Reporting Resolution as presented. All in favor, motion carried.

Provided the Board with my monthly report.

**SUPERVISOR'S REPORT:**

Supervisor Dolph gave his monthly financial report to the Board.

Reported that Congressman Chris Gibson will hold a broadband seminar to discuss future accessibility on August 15, 2013 if anyone is interested in attending.

Reported on various mail received.

Reported that he was in receipt of the annual Village of Walton and the Town of Walton's Recreation Agreement.

**RESOLUTION # 88                    VILLAGE RECREATION AGREEMENT**

A motion was made by Councilman Armstrong, seconded by Wood granting Supervisor Dolph permission to sign the Recreation Agreement between the Village and Town of Walton. All in favor, motion carried.

Discussion took place on Agreement between Delaware County and the Town of Walton under Empire State Development Hurricane Irene – Tropical Storm Lee for Baxter Brook and Gosper Road. The Board decided to put this on hold for further clarification concerning invoicing.

Reported that the Town of Walton Planning Board in accordance with Article 8, State Environmental Quality Review (SEQR) of the Environmental Conservation Law and 6 NYCRR, Part 617 has been declared lead agency for the eight (8) turbine wind project located off of South River Road.

COMMITTEE REPORTS:

Councilman Armstrong informed the Board that Glen LePinnet will start repair work on the Town Hall in agreement with our procurement policy

I reported that I have not heard back from Kevin Savage with Crown Castle about Verizon joining our tower yet.

APPROVAL OF BILLS:

**RESOLUTION # 89**

**APPROVAL OF BILLS**

A motion was made by Armstrong, seconded by Wood approving the vouchers as presented for payment. All in favor, motion carried.

General Fund A	#152-169	\$8,209.15
General OV B	#16-178	\$27,112.63
General Hwy DA	#74-82	\$2,484.10
OV Hwy DB	#24-26	\$10,273.19

EXECUTIVE SESSION:

**RESOLUTION # 90**

**EXECUTIVE SESSION**

A motion was made by Councilman Armstrong, seconded by Wood to enter into executive session to discuss a personal matter. All in favor, motion carried.

Entered executive session at 7:05 p.m.

Regular session at 8:10 p.m.

With no further business before the Board, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Ronda Williams  
Town Clerk