

TOWN BOARD MEETING
January 3, 2013
Organizational Meeting
6:00 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Patty Wood, Supervisor Bruce Dolph, Hwy. Supt., Walt Geidel, and Town Clerk Ronda Williams

ABSENT: Luis Rodriguez-Betancourt

OTHERS PRESENT: Attorney Brett Cowen, Lillian Brown-Burdick - The Walton Reporter,

Supervisor Dolph introduced the following resolutions.

Organizational Resolutions

1. Town Board Meetings—Second Monday of each month at 6:00pm at the Walton Town Board Room, 129 North St. Walton, NY
2. Official Radio Station—WDLA
3. Official Newspaper—The Walton Reporter
4. Official Library—William B. Ogden Free Library
5. Official Depository—National Bank of Delaware County
6. Planning Board Chairman—Gale Sheridan
7. ZBA Chairman—Donald O’Connell
8. Zoning Board of Appeals Reappointment— Donald O’Connell 1/01/2013—12/31/2017
9. Reappointment to Planning Board— Ken Schrider 01/01/2013---12/31/2017
10. Planning Board Alternate – Graydon Dutcher 01/01/2013 – 12/31/2013
11. Law Enforcement Officer—Delaware County Sheriff Thomas Mills
12. Records Management Officer (RMO)—Ronda Williams, Town Clerk
13. Code Enforcement Officer (CEO)—Mark Jacobs
14. The Walton Town Supervisor is authorized to pay—prior to audit—utilities, postage, payroll expenses, pension related expenses, health insurance, interest and principal on town debt, and insurance policies.
15. Dog Control Officer –Steve Dutcher
16. Mileage Reimbursement— per Federal IRS business rate
17. The Walton Town Highway Superintendent is authorized to advertise bids as it is necessary on all highway supplies—other than those required by the Town of Walton’s Procurement Policy—and that they bring those bids before the Town Board for review.
18. The Walton Town Highway Superintendent is authorized to trade services and/or use of equipment with other municipalities, school districts, and fire districts as needed.
19. Approval of Salaries—per Salary Schedule listed in the 2013 Town Budget
20. The Town Board delegates the authority of delegating duties for all Deputy Town Clerks to the Town Clerk, with the exception of a vacancy in the office of Town Clerk.
21. Walton Court Clerk – Kristin Beers ---01/01/2013---12/31/2013
22. Town Attorney Brett Cowen – 01/01/13 -12/31/2014

RESOLUTION #1-22

**ADOPTION OF ORGANIZATIONAL RESOLUTIONS
#1-22**

A motion was made by Councilman Armstrong, seconded by Wood accepting the organizational resolutions 1-22 as presented. All in favor, motion carried.

APPOINTMENTS:

Appointments by Supervisor

- 1. Deputy Town Supervisor—Kevin Armstrong
- 2. Town Historian—Walton Historical Society
- 3. Town Board Committees—
 - Public Works Armstrong & Govern
 - Finance & Insurance Wood & Govern
 - Legal & Ordinance Govern & Rodriguez
 - Land Use & Village Rodriguez & Wood
 - Liaison
 - Personnel Armstrong & Govern
 - Union Negotiations Armstrong & Dolph
 - Building & Grounds Wood & Armstrong
 - Technology Armstrong & Govern
 - Emergency Disaster Govern & Wood
 - Historical Rodriguez & Armstrong

Appointments by Highway Superintendent

- 1. Deputy Highway Foreman – Michael Merwin

Appointments by Town Clerk

- 1. Deputy Town Clerks – Gladys Jacques
- Sharon Way

Supervisor Dolph stated there was a conflict with the second Planning Board Alternate and that person has withdrawn his name so that position is once again vacant.

Supervisor Dolph reviewed the current Board polices on Code of Ethics, Sexual Harassment, Bid Procedures, Procurement Policy, Zoning Laws, Email Policy, Drug-Free Workplace, Violence Policy and the Conflict of Interest. He requested that if any Board Member would like to make any changes to bring it back to the next meeting for review.

Supervisor Dolph stated he would contact the Delaware County Planning Department about re-typing the Zoning Law Booklet. He also asked that Attorney Cowen work on a Parade Policy for the Town of Walton.

Councilwoman Wood asked about the payroll distribution. Supervisor Dolph stated he would be working with Attorney Cowen on that matter.

SUPERINTENDENT OF HWY. REPORT:

Presented the Board with the Agreement for the Expenditure of Highway Moneys for 2013 for the sum of \$498,500.00. The 2013 agreement includes the following roads; Abe Boice, Bobs Brook, Cayuga, Iroquis, Maple Top, Seely Wood, Valley View, Woodlawn, Mohawk Trail, Seneca, and Murphy Hill.

RESOLUTION #23

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

A motion was made by Councilman Armstrong, seconded by Govern approving the Agreement for the Expenditure of Highway Moneys as presented. All in favor, motion carried.

Presented the Board with a document titled Highway Department 2012 Year in Review.

TOWN CLERK'S REPORT:

Reported that I am in receipt of the Tax Warrant and charged with the total amount of \$3,831,086.89. The total amount to be paid to the Supervisor is \$1,659,787.00 and the Delaware County Treasurer amount is \$2,171,299.89.

I reported that a letter for a correction of assessment was received from the Director of Real Property in the amount of 75,000 for parcel #273.7-3-18. This will result in a reduction of \$2,101.62 being collected. I stated I have not yet receive the RP-556 application and am waiting to hear back from the Director of Real Property.

Informed the Board that I plan to start the dog enumeration in May after tax season.

Reported to the Board that I have received the AOTSNY Annual Meeting information for the conference to be held in NYC on February 17-20, 2013. Reported that several interesting resolutions will be put to vote such as Resolution #1 Preserve and Strengthen Home Rule and #2 Preserve Land Use Authority for Natural Gas Drilling

APPROVAL OF BILLS:

No vouchers

With no further business before the Board, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Ronda Williams
Town Clerk