

TOWN BOARD MEETING

Special Meeting  
December 29, 2014  
6:00 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Leonard Govern, Luis Rodriguez-Betancourt Patty Wood, Supervisor Bruce Dolph, Hwy. Supt., Walt Geidel, Attorney Sean Beckman and Town Clerk Ronda Williams

OTHERS PRESENT:

Robert Cairns– The Walton Reporter

Supervisor Dolph called the meeting to order.

Supervisor Dolph informed the Board that due to an audit performed by the NYS Homes & Community Renewal, it has identified that the Town of Walton did not have grievance procedure policy for applicants applying for the Housing Rehabilitation Program. The Board had received two proposed policies prior to the meeting for review.

**NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT**

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 (“ADA”), the **Town of Walton** will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

*Employment:* The **Town of Walton** does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

*Effective Communication:* The **Town of Walton** will generally, upon request, provide appropriate aids and services leading to effective communication for qualifies persons with disabilities so they can participate equally in the **Town of Walton’s** programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

*Modifications to Policies and Procedures:* The **Town of Walton** will make all reasonable modifications to policies and programs to ensure that people with disabilities have and equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the **Town of Walton** offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the **Town of Walton** , should contact the office of **Walton Town Board , 129 North Street, Walton, New York 13856** as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the **Town of Walton** to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the **Town of Walton** is not accessible to persons with disabilities should be directed to the **Walton Town Board, 129 North Street, Walton, New York 13856.**

The **Walton Town Board** will not place a surcharge on a particular individual with a disability or any group of individuals to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

**TOWN OF WALTON  
GRIEVANCE PROCEDURE UNDER  
THE AMERICANS WITH DISABILITIES ACT**

The grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (“ADA”). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the **Town of Walton**. The **Town’s** Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/ or his/her designee as soon as possible but no later than 60 calendar days after alleged violation to:

**Walton Town Board  
129 North Street  
Walton, New York 13856**

Within 15 calendar days after receipt of the complaint the **Walton Town Board** or their designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting the **Walton Town Board** or their designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio take. The response will explain the position of the **Town of Walton** and offer options for substantive resolution of the complaint.

If the response by the **Walton Town Board** or their designee does not satisfactorily resolve the issue, the complaint and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the **Walton Town Board** or their designee,

Within 15 calendar days after receipt of the appeal, the **Walton Town Board** or their designee will meet with the complaint to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the **Walton Town Board** or their designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with the final resolution of the complaint.

All written complaints received by the **Walton Town Board** or their designee, appeals to the **Town** or their designee, and responses from these two offices will be retained by the **Town of Walton** for at least three years.

**RESOLUTION #107**

**NOTICE UNDER THE AMERICANS WITH  
DISABILITIES ACT AND GRIEVANCE PRODEDURE  
UNDER THE AMERICANS WITH DISABILITIES ACT**

A motion was made by Councilman Govern, seconded by Rodriguez-Betancourt approving the policies as submitted. All in favor, motion carried.

Supervisor Dolph questioned what was the Highway Committees recommendation on placing additional funds in the Equipment Reserve Account. I explained that with this month’s expenditures on equipment, it was not recommended to exhaust all funds in the DA Account.

Discussion took place on how much each truck cost the Town. Superintendent Geidel informed the Board that each truck was approximately \$90,000 not including trucking or original purchase price. He explained to the Board that on the way home from picking the 1997 Freightliner up, something went wrong with the transmission. Councilman Rodriguez-Betancourt questioned why did the Town have it towed versus calling T&T

Body King to come get it? Councilman Armstrong explained that at that time they did not know that the company hooked up the plow equipment wrong causing fluid to leak out of the transmission or if the transmission just went bad. A transmission replacement could cost between \$7,500 - \$10,000 stated Geidel. The Board was in agreement to have diagnostic testing done on the truck.

TOWN CLERK'S REPORT:

I reported that the heating system circulator valves have gone bad and need to be replaced. Supervisor Dolph explained that this has nothing to do with the furnace replacement and we have contacted C.E. Kiff and Suburban for quotes to replace the units. I informed the board that C.E. Kiff was the lesser of the two quotes

**RESOLUTION #108**

**REPLACE CIRCULATOR VALVES ON FURNANCE**

A motion was made by Councilman Armstrong, seconded by Wood granting permission for C.E. Kiff to replace the circulator valves not to exceed \$1,000.00. All in favor, motion carried.

I informed the Board that the due to the last heavy snow and then thaw, the Town Hall roof had leaked over the judge's chambers. We had contacted Glen LePinnet to come and place plastic on the roof and remove all wet material in the roof. It was determined that this is a design issue and not a problem with the installation of roofing material done by Newbauer Construction in 2006. The Facilities Committee will review the \$1,735.00 quote from Glen LePinnet and discuss it at the January meeting.

SUPERVISOR'S REPORT:

Discussion took place on the proposed local law to establish Expenses Incurred by Town Resulting from Property Remediation. Councilman Armstrong felt this is a "knee jerk reaction" and did not feel a law was necessary. Councilwoman Wood stated we need to look into doing something but felt a law would place the Town in a position of mowing people's lawns that just find it easier. The Board was in agreement to table the issue.

Supervisor Dolph explained that the Town needs to start advertising for RFP's for a Town wide revaluation. The Board was in agreement that they want it noted to be completed within one year. Supervisor Dolph will contact the Assessor to have someone come from Albany explaining the process and the necessity.

Supervisor Dolph announced that the re-organizational meeting will be held on January 5, 2015 at 6:00 p.m.

APPROVAL OF BILLS:

**RESOLUTION#109**

**APPROVAL OF BILLS**

A motion was made by Councilwoman Wood seconded by Rodriguez-Betancourt approving the vouchers as presented for payment. All in favor, motion carried.

General Fund A	#291-306	\$ 8,341.18
General OV B	#23	\$ 187.50
General Hwy DA	#145-161	\$158,210.93
OV Hwy DB	#56-58	\$ 601.95

With no further business before the Board, the meeting was adjourned at 6:30 p.m..

Respectfully submitted,

Town Clerk