

**Town of Walton**  
**129 North Street**  
**Walton, NY 13856**

**14 December 2020**

1. **Call to Order**           **6:00 PM** (Tonight's meeting is being held virtually and will be posted on the Town's Youtube page)
2. **Floor Time:**
3. **Approval of Minutes – 9 November 2020**
4. **Town Assessor, Code, Dog Control reports**
5. **Highway Report:**
6. **Town Clerk Report:**
7. **Supervisor Report:**
8. **Public Health Emergency Operation Plan**

**9. Committee/Council Reports**

<b>Public Works</b>	<b>Armstrong/Govern</b>
<b>Finance &amp; Insurance</b>	<b>Wood/Govern</b>
<b>Legal &amp; Ordinance</b>	<b>Govern/Rodriguez</b>
<b>Land Use &amp; Village Liaison</b>	<b>Rodriguez/Wood</b>
<b>Personnel</b>	<b>Govern/Armstrong</b>
<b>Union Negotiations</b>	<b>Cetta/Armstrong</b>
<b>Building &amp; Grounds</b>	<b>Wood/Armstrong</b>
<b>Technology</b>	<b>Wood/Govern</b>
<b>Emergency Disaster</b>	<b>Govern &amp; Wood</b>
<b>Historical</b>	<b>Rodriquez/Armstrong</b>

**10. Approval of Abstracts:**

<b>General Fund A</b>	<b>234-256</b>	<b>\$ 8,865.22</b>
<b>General Fund B</b>	<b>25-26</b>	<b>\$ 149.80</b>
<b>General Highway DA</b>	<b>107-120</b>	<b>\$53,708.38</b>
<b>General Highway DB</b>	<b>45-52</b>	<b>\$66,072.93</b>

**Executive Session:**

It is anticipated that there may be a need to enter into executive session for the purpose of discussing a matter relating to a particular employee. We do not anticipate an action to take place following executive session. I ask the Board to follow the executive session link that will appear shortly.

## Town Supervisors Monthly Statement To Town of Walton Board Members

Pursuant to Section 52 of the Town Law, the following is a statement of monies received and disbursed by the Town Supervisor during the month of NOVEMBER 2020.

Fund	General Townwide (A)	General Outside (B)	Highway Townwide (DA)	Highway Outside (DB)	Good Neighbor (H)	Risk Retention (H)	Disaster Recovery (H)
<b>RECEIPTS</b>							
<b>Balances First of Month</b>							
Savings	\$ 600,210.60	\$ 50,422.23	\$ 664,540.31	\$ 801,712.02	\$ -	\$ -	\$ -
<b>WAYNE BANK</b>							
Checking	\$ 1,390.67	\$ 27.88	\$ 718.43	\$ 8,375.12			
<b>TAXES/Penalty</b>							
Interest	\$ 23.50	\$ 1.83	\$ 25.95	\$ 33.35			
Justice Fines	\$ 2,140.00						
Town Clerk Report	\$ 556.16						
Dog Licenses	\$ 386.00						
Building Permits		\$ 750.00					
MORTGAGE TAX							
REIMBURSEMENT	\$ 14,449.77						
CELL TOWER RENTAL							
PLANNING/ZONING FEE							
FRANCHISE							
CHIPS							
DRIVEWAY PERMIT							
GRANT							\$ 100.00
HYDRO SEEDER							
FEMA							
Interest on Checking	\$ 0.66	\$ 0.10	\$ 0.45	\$ 0.64			
<b>TOTAL REVENUE</b>	<b>\$ 17,556.09</b>	<b>\$ 751.93</b>	<b>\$ 26.40</b>	<b>\$ 133.99</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Town of Walton  
Code Enforcement Office  
Stephen L. Dutcher, CFM

**Monthly Summary Report**  
Month of November 2020

Building Permits Issued	4
Building Inspections Completed	21
Fire Inspections Completed	0
Notices of Violation Issued	0
Tickets Issued	0
Certificates Issued	5
Complaints Received	0
Floodplain Development Permits Issued	0
CO Searches	7

**Martin J. Way, Jr.**  
**Dog Control Officer**  
**Town of Walton**  
**129 North Street**  
**Dog Control Officer**  
**Walton, New York 13856**  
**607-865-7104**  
**waltondog@townofwalton.org**

**November 2020**

**Dog Control Activity Summary**

<b>Complaints</b>	<b>3</b>
<b>Dogs Seized</b>	<b>3</b>
<b>Returned to owner</b>	<b>0</b>
<b>Humane Society</b>	<b>3</b>
<b>Dangerous Dogs</b>	<b>0</b>
<b>Tickets Issued</b>	<b>0</b>
<b>Total Redemption Fees</b>	<b>0</b>
<b>Assistance Requested</b>	<b>3</b>
<b>Sheriff's Office</b>	<b>2</b>
<b>Walton Police</b>	<b>1</b>
<b>Mileage</b>	<b>183</b>

**TOWN OF WALTON HIGHWAY DEPARTMENT**  
25091 STATE HIGHWAY 10  
WALTON, NY 13856  
607-865-5120

**TO:** WALTON TOWN BOARD  
**FROM:** JEFF OFFNICK, HIGHWAY SUPERINTENDENT  
**DATE:** December 10, 2020  
**RE:** REPORT

- ✓ Patrick from northern crushing started working 11/18/2020 and was able to produce 4,972 cubic yards by 11/30/2020
- ✓ Carver stone has delivered 2974 ton of 1<sup>ST</sup> stone for 2021 sealing.
- ✓ Purchase 2016 Eager Beaver 20-ton trailer.
- ✓ Upon completion of Glenn Bowker's probationary period and having no concerns with his work performance, I am recommending he be moved from probationary to permanent appointment of Highway Mechanic effective 12/30/2020 and his salary to be adjusted according to the terms of the Union Contract.

Seasonal help

Steve Dutcher also needs to be added to our list.

# TOWN CLERK'S MONTHLY REPORT

TOWN OF WALTON, NEW YORK  
TO THE SUPERVISOR:

NOVEMBER '2020

Pursuant to Section 27, Subd. 1 of the Town Law, I hereby make the following statement of all the fees and money received by me in connection with my office during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

<u>RECEIPTS</u>		BEGINNING BALANCE	\$2,325.00
DA2665	SALE OF HWY EQUIPMENT		
A2401	INTEREST FROM NBDC		
A2545	MARRIAGE LICENSES	\$40.00	
A2545	MARRIAGE, DEATH, BIRTH CERTIFICATES	\$130.00	
A2545	GENEALOGY	\$22.00	
B2555	BUILDING PERMITS	\$525.00	
A1255	MISC. FEES	\$9.00	
A2544	DOG LICENSES	\$382.00	
	PETTY CASH FROM TAXES		
A1010-1090	REAL PROPERTY TAX		
A2665	SURPLUS ITEMS		
A1090	REAL PROPERTY PENALTIES		
DB2545	HWY. DEPARTMENT		
DA2655	HWY. SLUICE	\$500.00	
A2545	DECALS	\$1,233.00	
A1170	FRANCHISE		
B2770	ZONING/PLANNING	\$50.00	
B2110	ZBA FEES		
B2115	PLANNING FEES		
	TOTAL RECEIPTS	\$2,891.00	
	GRAND TOTAL		\$5,216.00

## DISBURSEMENTS

DECALS	\$388.34	
TOWN CLERK FEES/INTEREST TO SUPERVISOR	\$1,406.16	
53% OF DOG LICENSE TO SUPERVISOR	\$386.00	
TOWN TAX REVENUES TO SUPERVISOR		
AMOUNT PAID TO DEPT. OF AG. & MARKET	\$77.00	
AMOUNT PAID TO COUNTY FOR DOG FEES		
AMOUNT PAID TO STATE HEALTH FOR MARRI	\$67.50	
TOWN TAX TO COUNTY TREASURER		
NSF CHECKS		
REFUNDS		
OTHER (POST OFFICE)		
TOTAL DISBURSEMENTS	\$2,325.00	
NET BALANCE		\$2,891.00
BANK BALANCE	\$2,885.00	
LESS OUT STANDING CHECKS		
(+) OUTSTANDING DEPOSITS	\$6.00	
ENDING BALANCE		\$2,891.00

STATE OF NEW YORK, COUNTY OF DELAWARE, TOWN OF WALTON  
Ronda Williams, being duly sworn, says that she is the Town Clerk/Tax Collector for the Town of Walton, that the foregoing is a full and true statement during the month above stated, excepting only such fees the application and payment of which is otherwise provided for by law.

  
TOWN CLERK



**RESOLUTION #**

**PURCHASE 20 TON TRAILER**

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the purchase of a 2016 Eager Beaver 20-ton trailer as a result of receiving and reviewing three quotes per the Town of Walton's procurement policy.

**RESOLUTION#**

**HIGHWAY MECHANIC**

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the recommendation from the Highway Superintendent to move Glenn Bowker from probationary to permanent Highway Mechanic effective 12/30/2020.