

Town of Walton
129 North Street
Walton, NY 13856

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, the Walton Town Board will be held electronically via video conference call instead of a public meeting open for the public to attend in person. Members of the public may listen to or view the meeting by requesting a link. Your request may be sent to waltonsupervisor@stny.rr.com. Minutes of the Meeting will be posted on the Town of Walton website.

11 May 2020

- 1. Call to Order 6:00 PM**
- 2. Approval of Minutes – March 9, 2020 & April 13, 2020**
- 3. Town Assessor, Code, Dog Control Reports**
- 4. Highway Report:**
 - Appoint Two Seasonal Employees
 - Appoint Summer Youth Employee
 - Amend 284 Agreement
 - Extension of Quarry Lease Agreement
- 5. Town Clerk Report:**
- 6. Supervisor Report:**
 - Appoint Highway Superintendent
 - Accept Resignation of Highway Mechanic
 - Letter of Support for Village of Walton
 - Purchase of Laptop for Assessor & Town use
 - Recognition of Employees

County Update

County Reopening Plan
Behavioral Health Facility
Boat Launch

Committee/Council Reports

| | |
|---------------------------------------|----------------------------|
| Public Works | Armstrong/Govern |
| Finance & Insurance | Wood/Govern |
| Legal & Ordinance | Govern/Rodriguez |
| Land Use & Village Liaison | Rodriguez/Wood |
| Personnel | Govern/Armstrong |
| Union Negotiations | Cetta/Armstrong |
| Building & Grounds | Wood/Armstrong |
| Technology | Wood/Govern |
| Emergency Disaster | Govern & Wood |
| Historical | Rodriguez/Armstrong |

7. Approval of Abstracts:

| | | |
|---------------------------|---------------|--------------------|
| General Fund A | #72-86 | \$3,842.59 |
| General Fund B | #6 | \$ 83.65 |
| General Highway DA | #47-52 | \$3,055.31 |
| General Highway DB | #7-13 | \$65,615.40 |

Executive Session: Personnel

- While the RPSv4 is closed until Final Roll is published, I'm organizing permits, and continuing to inspect properties.
- The Tentative Roll has been printed and a copy is filed with Ronda Williams, Town Clerk, and a copy in the Assessor's office. The Governor's Order 202.22 waived publication of our Tentative Roll notice in the newspaper, and it is posted on our website. I've requested a .pdf file of our Roll so Ronda can post it directly on our website.
- I am working with Ronda and the Board of Assessment review to finalize the procedure for Hearing of Complaints (Grievance Day). I don't anticipate a lot of Grievances, though I have had two interested parties already.
- I suggest purchasing a camera, so I can post updated photos to the online RPSv4 files that are consistent and of comparable quality to the photos already in the files. If I continue keeping the photos I take of new construction in a notebook only they are will not be as easily accessible especially as time goes on, as they would be if they are filed into the individual property records.
- For around \$200 dollars we can buy a Canon camera (12x zoom, 20.2 mp) that will take better pictures than the camera (Nikon 4x zoom) currently in the Assessor's office. Sometimes I am out photographing at long distances and low-light conditions and the photos from the Nikon (4x zoom, 12 mp) don't measure up to a good standard. Even on a good light day the photos are poor quality. If the Board approves I'll submit an order to Ronda.

Suggested Camera I've used before and takes good pictures: (will need to also purchase a cord to transfer photos to computer and a protective case for around \$30 for the two items.) The camera comes with a battery that can be recharged and a charging station.

- Canon PowerShot 360 HS 20.2 Megapixel Compact Camera - Purple

3" LCD - 12x Optical Zoom - 4x Digital Zoom - Optical (IS) - 5184 x 3888 Image - 1920 x 1080 Video - HD Movie Mode - Wireless LAN

Product Number: SYNX4786582

- 3" LCD to view captured pictures
- 20.2 Megapixel resolution performs well under low light and records more detail for great image clarity
- 16:9 aspect ratio so everyone can enjoy the captured moments using the most popular display format
- Powerful 12x zoom helps you capture every scene from wide-angle landscapes to detailed close-ups

Respectfully Submitted
Penny Haddad, Assessor

Town of Walton
Code Enforcement Office
Stephen L. Dutcher, CFM

Monthly Summary Report
Month of April 2020

| | |
|--------------------------------|----|
| Building Permits Issued | 4 |
| Building Inspections Completed | 15 |
| Fire Inspections Completed | 1 |
| Notices of Violation Issued | 0 |
| Tickets Issued | 0 |
| Certificates Issued | 6 |
| Complaints Received | 1 |
| Floodplain Development | |
| Permits Issued | 0 |
| CO Searches | 1 |

D's Pizza (Miller's BBQ) was struck by a vehicle causing damage to the office area. Damage has been braced and isolated from remainder of building. Restaurant operations have resumed and repairs should commence soon.

Permits are being issued based on guidance from NYS DBSC. Each permit application is evaluated and determination is made as to whether or not work is allowed to begin upon issuance of the permit or upon lifting of the executive orders.

The ISO Building Code Effectiveness Score survey has been completed for the Town. A score is pending upon review of the survey. This score directly impacts insurance rates in the community as well as the CRS score which will be completed in August.

Martin J. Way, Jr.
Dog Control Officer, Town of Walton
129 North Street
Walton, New York 13856
April 2020
Dog Control Activity Summary

| | |
|------------------------------|----------|
| Complaints | 4 |
| Dogs Seized | 0 |
| Returned to Owner | 0 |
| Humane Society | 0 |
| Dangerous Dog Cases | 0 |
| Tickets Issued | 1 |
| Total Redemption Fees | 0 |

Mileage 18 Miles

Town Supervisors Monthly Statement

To Town of Walton Board Members

Pursuant to Section 52 of the Town Law, the following is a statement of monies received and disbursed by the Town Supervisor during the month of APRIL 2020.

| Fund | General Townwide (A) | General Outside (B) | Highway Townwide (DA) | Highway Outside (DB) | Good Neighbor (H) | Risk Retention (H) | Disaster Recovery (H) |
|-------------------------|----------------------------|---------------------------|-----------------------------|----------------------------|-------------------------|--------------------------|-----------------------------|
| RECEIPTS | | | | | | | |
| Balances First of Month | \$ 649,937.16 | \$ 96,612.41 | \$ 751,322.55 | \$ 921,480.91 | \$ - | \$ - | \$ - |
| Savings | | | | | | | |
| WAYNE BANK | | | | | | | |
| Checking | \$ 1,297.01 | \$ 27.83 | \$ 717.92 | \$ 15,332.69 | | | |
| TAXES/Penalty | | | | | | | |
| Interest | \$ 2,429.97 | | | | | | |
| Justice Fines | \$ 30.56 | \$ 3.93 | \$ 30.65 | \$ 37.48 | | | |
| Town Clerk Report | \$ 2,053.00 | | | | | | |
| Dog Licenses | \$ 220.68 | | | | | | |
| Building Permits | \$ 303.00 | | | | | | |
| MORTGAGE TAX | \$ - | \$ 350.00 | | | | | |
| REIMBURSEMENT | | | | | | | |
| CELL TOWER RENTAL | \$ 162.00 | | | | | | |
| PLANNING/ZONING FEE | \$ 5,350.33 | | | | | | |
| FRANCHISE | | | | | | | |
| SALE OF EQUIPT | | | | | | | |
| DRIVEWAY PERMIT | | | | | \$ 100.00 | | |
| GRANT | | | | | | | |
| HYDRO SEEDER | | | | | | | |
| FEMA | | | | | | | |
| Interest on Checking | \$ 0.05 | | \$ 0.04 | | \$ 36,296.82 | | \$ 0.49 |
| TOTAL REVENUE | \$ 10,549.59 | \$ 353.93 | \$ 30.69 | \$ 36,434.79 | \$ - | \$ - | \$ - |

| DISBURSEMENTS | A | B | DA | DB | H | H | H |
|---------------|---|---|----|----|---|---|---|
|---------------|---|---|----|----|---|---|---|

| | | | | | | | |
|------------------------|--------------|-------------|-------------|--------------|--|--|--|
| Payroll Transfers | \$ 17,758.16 | \$ 2,201.79 | \$ 3,684.83 | \$ 24,869.07 | | | |
| General Checking (A/B) | \$ 1,864.19 | | \$ 6,808.62 | \$ 7,008.53 | | | |
| TRANSFER | | | | | | | |
| BANK FEE | | | | | | | |
| INTUIT | | | | | | | |

| | | | | | | | |
|------------------------------|---------------|--------------|---------------|---------------|------|------|------|
| TOTAL PAYMENTS | \$ 19,622.35 | \$ 2,201.79 | \$ 10,493.45 | \$ 31,877.60 | \$ - | \$ - | \$ - |
| Balances End of Month | \$ 642,161.41 | \$ 94,792.38 | \$ 741,577.71 | \$ 941,370.79 | \$ - | \$ - | \$ - |

| | | | | | | | |
|----------------------------|-------------|----------|-----------|-------------|--|--|--|
| Reconciled Checking | \$ 1,297.06 | \$ 27.83 | \$ 717.96 | \$ 8,324.65 | | | |
|----------------------------|-------------|----------|-----------|-------------|--|--|--|

| | | | | | | | |
|---------------------|---------------|--------------|---------------|---------------|------|------|------|
| Savings | \$ 640,864.35 | \$ 94,764.55 | \$ 740,859.75 | \$ 933,046.14 | \$ - | \$ - | \$ - |
| BOB GOULD O&M | | | \$10,397.29 | | | | |
| OXBOW HOLLOW O&M | | | \$18,561.46 | | | | |
| WALTON MT. O&M | | | \$12,718.21 | | | | |
| CWC MURPHY HILL | | | \$23,256.50 | | | | |
| HYDRO SEEDER- RESER | | | \$3,533.77 | | | | |

| | | | | | | | |
|-------------------------------|-------------|---------------|-------------|--------------|--|--|--|
| Certificate of Deposit | WAYNE/2.35% | WAYNE/1.60% | WAYNE/0.55% | WAYNE/1.50% | | | |
| Bank/Rate | 24-MONTH CD | 10-MONTH CD | 1-Year | 10-MONTH | | | |
| Length | 311,640.21 | \$ 174,615.65 | \$12,273.46 | \$428,753.74 | | | |
| Amount | WAYNE/2% | WAYNE/2% | WAYNE/2% | WAYNE/2% | | | |
| | 15-MONTH CD | 15-MONTH CD | 15-MONTH CD | 15-MONTH CD | | | |
| | \$5,652.60 | \$5,652.60 | \$5,652.60 | \$5,652.60 | | | |

Town of Walton



129 North Street
Walton, New York 13856
Office: 607-865-4052
waltonsupervisor@stny.rr.com

**Delaware County Board of Supervisors
111 Main St. Ste. 1
Delhi, NY 13753**

re: Shared Service with Sheriff's Dept.

Dear Board of Supervisors,

The Village of Walton Police Department is interested in pursuing working with the Delaware County Sheriff's Department to lease our police vehicles through their leasing program.

We understand the number of vehicles the Walton Police Department has does not meet the requirement for a leasing program. The Town of Walton supports this idea. Cost saving measures such as this shared service will save our tax payers money.

Thank you in advance for your consideration.

Respectfully,

**Joseph M. Cetta
Supervisor
Town of Walton**

**Agreement for the Expenditure of Highway Moneys
2020**

AMMENDED

AGREEMENT between the Town Superintendent of the Town of Walton, Delaware County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$486,000 shall be set aside to be expended for primary work and general repairs upon 27.62 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:
 - (a) On the road commencing at Loomis Brook Road and leading to Dead End, a distance of .10 miles, there shall be expended not over the sum of \$1,300
Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal
Subbase _____ (Bailey Road)

 - (b) On the road commencing at County Highway 23 and leading to Town Line, a distance of .40 miles, there shall be expended not over the sum of \$5,000.
Type Resurface, Width of traveled surface 14', Thickness 1" Single Surface Chip Seal
Subbase _____ (Beebe Road)

 - (c) On the road commencing at County Route #21 and leading to Dead End, a distance of 1.00 miles, there shall be expended not over the sum of \$11,000.
Type Resurface, Width of traveled surface 16', Thickness 1" Single Surface Chip Seal
Subbase _____ (Bob Gould Road)

 - (d) On the road commencing at County Highway #21 and leading to Dead End, a distance of .10 miles, there shall be expended not over the sum of \$1,300.
Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal
Subbase _____ (Conklin Road)

 - (e) On the road commencing at State Route #10 and leading to Oxbow Road a distance of .20 miles, there shall be expended not over the sum of \$3,100.
Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal
Subbase _____ (East Oxbow Hollow Road)

 - (f) On the road commencing at Teed Road and leading to Dead End, a distance of .20 miles, there shall be expended not over the sum of \$2,500.
Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal
Subbase _____ (Robert Miller Road)

 - (g) On the road commencing at County Highway #21 and leading to Dead End, a distance of .20 miles, there shall be expended not over the sum of \$2,300.
Type Resurface, Width of traveled surface 16', Thickness 1" Single Surface Chip Seal
Subbase _____ (Runion Road)

 - (h) On the road commencing at Loomis Brook Road and leading to Dead End a distance of 1.00 miles, there shall be expended not over the sum of \$12,100.
Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal
Subbase _____ (Smith Road)

 - (i) On the road commencing at Loomis Brook Road and leading to Town Line, a distance of .60 miles, there shall be expended not over the sum of \$40,500.00.
Type Resurface, Width of traveled surface 18', Thickness 1" Cold in Place Pavement and 1" Single Surface Chip Seal Subbase _____ (Teed Road)

(j) On the road commencing at Chimunk Hollow Road and leading to Town Line, a distance of .40 miles, there shall be expended not over the sum of \$26,600.00.

Type Resurface, Width of traveled surface 18', Thickness 1" Cold in Place Pavement and 1" Single Surface Chip Seal Subbase _____ (Little Dryden Road)

(k) On the road commencing at Oxbow Hollow Road and leading to Dead End, a distance of 1.00 miles, there shall be expended not over the sum of \$8,900

Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal Subbase _____ (Budine Hill Road)

(l) On the road commencing at Oxbow Hollow Road and leading to Dead End, a distance of .90 miles, there shall be expended not over the sum of \$8,400.

Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal Subbase _____ (Crawford Road)

(m) On the road commencing at County Route #22 and leading to Town Line, a distance of 5.65 miles, there shall be expended not over the sum of \$104,300.

Type Resurface, Width of traveled surface 18', Thickness 1" Cold in Place Pavement 1" Single Surface Chip Seal Subbase _____ (Dunk Hill Road)

(n) On the road commencing at State Highway #206 and leading to Town Line a distance of 1.30 miles, there shall be expended not over the sum of \$16,800.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal Subbase _____ (East Trout Brook Road)

(o) On the road commencing at State Highway #206 and leading to County Highway #23, a distance of 3.30 miles, there shall be expended not over the sum of \$34,600.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal Subbase _____ (Loomis Brook Road)

(p) On the road commencing at State Route #10 and leading to Dead End, a distance of 2.60 miles, there shall be expended not over the sum of \$34,400.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal Subbase _____ (Oxbow Hollow Road)

(q) On the road commencing at County Highway #22 and leading to Village Line, a distance of 1.50 miles, there shall be expended not over the sum of \$20,900.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal Subbase _____ (Upper East Brook Road)

Executed in duplicate this 11th day of May, 2020

Supervisor

Councilman

Councilman

Councilman

Councilman

Councilman

County Superintendent of Highways

Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

RESOLUTION #

APPROVAL OF TWO SEASONAL EMPLOYEES

A motion was made by _____, seconded by _____ to approve Richard Doig and Stephen Condon as seasonal employees for the purpose of mowing. Each employee will be used approximately 24 hours per week for 13 weeks at \$12.25/hour.

RESOLUTION #

HIRE SUMMER YOUTH EMPLOYEE

A motion was made by _____, seconded by _____ to approve Kylee Wiggans as a summer youth employee at the rate of \$11.80/hour for a 13-week period.

RESOLUTION #

APPOINT HIGHWAY SUPERINTENDENT

A motion was made by _____, seconded by _____ to appoint Jeffrey Offnick as Highway Superintendent effective May 30, 2020-December 31, 2020 with a prorated salary in accordance with the 2020 Budget.

RESOLUTION #

RESIGNATION OF HIGHWAY MECHANIC

A motion was made by _____, seconded by _____ to accept the resignation of Jeffrey Offnick as Town of Walton Highway Mechanic effective May 30, 2020.

RESOLUTION #

LETTER OF SUPPORT

A motion was made by _____, seconded by _____ to supply a letter of support to the Delaware County Sheriff's Department on behalf of the Village of Walton for the purchase of leased vehicles.

RESOLUTION#

PURCHASE LAPTOP FOR TOWN USE

A motion was made by _____, seconded by _____
to purchase a laptop computer for town use not
to exceed \$1,200.00.