

TOWN BOARD MEETING

May 11, 2020

6:00 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Leonard Govern, Patty Wood, Supervisor Joseph Cetta, Supt. Of Highway Walt Geidel, Attorney Carly Walas and Town Clerk Ronda Williams

ABSENT: Luis Rodriguez-Betancourt – was not able to connect virtually

OTHERS PRESENT: Lillian Browne – The Reporter

Due to the COVID 19 virus, the Town of Walton under Executive Order 202.1 did not hold a meeting that allowed the general public to attend an in-person meeting. The Board held their meeting via Zoom where the public could have access.

FLOOR TIME:

None Requested

RESOLUTION #63

APPROVAL OF MINUTES

A motion was made by Councilman Armstrong, seconded by Wood approving the minutes of March 9, 2020 and April 13, 2020 as presented. All in favor, motion carried.

ASSESSOR REPORT:

Walton Town Board Report / Assessor
April 2020

- While the RPSv4 is closed until Final Roll is published, I'm organizing permits, and continuing to inspect properties.
- The Tentative Roll has been printed and a copy is filed with Ronda Williams, Town Clerk, and a copy in the Assessor's office. The Governor's Order 202.22 waived publication of our Tentative Roll notice in the newspaper, and it is posted on our website. I've requested a .pdf file of our Roll so Ronda can post it directly on our website.
- I am working with Ronda and the Board of Assessment review to finalize the procedure for Hearing of Complaints (Grievance Day). I don't anticipate a lot of Grievances, though I have had two interested parties already.
- I suggest purchasing a camera, so I can post updated photos to the online RPSv4 files that are consistent and of comparable quality to the photos already in the files. If I continue keeping the photos, I take of new construction in a notebook only they are will not be as easily accessible especially as time goes on, as they would be if they are filed into the individual property records.

- For around \$200 dollars we can buy a Canon camera (12x zoom, 20.2 mp) that will take better pictures than the camera (Nikon 4x zoom) currently in the Assessor’s office. Sometimes I am out photographing at long distances and low-light conditions and the photos from the Nikon (4x zoom, 12 mp) don’t measure up to a good standard. Even on a good light day the photos are poor quality. If the Board approves, I’ll submit an order to Ronda.

Suggested Camera I’ve used before and takes good pictures: (will need to also purchase a cord to transfer photos to computer and a protective case for around \$30 for the two items.) The camera comes with a battery that can be recharged and a charging station.

- Canon PowerShot 360 HS 20.2 Megapixel Compact Camera - Purple
- 3" LCD - 12x Optical Zoom - 4x Digital Zoom - Optical (IS) - 5184 x 3888 Image - 1920 x 1080 Video - HD Movie Mode - Wireless LAN
- Product Number:** SYNX4786582
- 3" LCD to view captured pictures
 - 20.2 Megapixel resolution performs well under low light and records more detail for great image clarity
 - 16:9 aspect ratio so everyone can enjoy the captured moments using the most popular display format
 - Powerful 12x zoom helps you capture every scene from wide-angle landscapes to detailed close-ups

Respectfully Submitted
Penny Haddad, Assessor

RESOLUTION #64

PURCHASE OF CAMERA

A motion was made by Councilman Govern, seconded by Wood granting permission to purchase a new camera not to exceed \$200.00. The Board was also in agreement to turn the current Nikon camera over to the Highway Department. All in favor, motion carried.

CODE ENFORCEMENT REPORT:

Town of Walton
Code Enforcement Office
Stephen L. Dutcher, CFM

Monthly Summary Report

Month of April 2020

Building Permits Issued	4
Building Inspections Completed	15
Fire Inspections Completed	1
Notices of Violation Issued	0
Tickets Issued	0
Certificates Issued	6

Complaints Received	1
Floodplain Development	
Permits Issued	0
CO Searches	1

D’s Pizza (Miller’s BBQ) was struck by a vehicle causing damage to the office area. Damage has been braced and isolated from remainder of building. Restaurant operations have resumed and repairs should commence soon.

Permits are being issued based on guidance from NYS DBSC. Each permit application is evaluated and determination is made as to whether or not work is allowed to begin upon issuance of the permit or upon lifting of the executive orders.

The ISO Building Code Effectiveness Score survey has been completed for the Town. A score is pending upon review of the survey. This score directly impacts insurance rates in the community as well as the CRS score which will be completed in August.

DOG CONTROL REPORT:

Martin J. Way, Jr.
 Dog Control Officer, Town of Walton
 129 North Street
 Walton, New York 13856
 April 2020
 Dog Control Activity Summary

Complaints	4
Dogs Seized	0
Returned to Owner	0
Humane Society	0
Dangerous Dog Cases	0
Tickets Issued	1
Total Redemption Fees	0

Mileage 18 Miles

HIGHWAY SUPERINTENDENT REPORT:

ACTION ITEMS FOR
 HIGHWAY DEPARTMENT
 May Town Board Meeting

1. MacGibbon Lease: 2021 to 2022
2. Hire 4 summer help. Two to mow roadsides and two youth as in the past.

Dick Doig, Steve Condon, Kylee Wiggans

 Hire a mechanic and MEO

3. What is the plan to make up for lost work time?
4. Amend 284 Agreement.
5. Access Regulation Status? Revise or Rescind
6. No Overnight Parking on Town Roads
- 7.

RESOLUTION #65

APPROVAL OF TWO SEASONAL EMPLOYEES

A motion was made by Councilman Govern, seconded by Govern to approve Richard Doig and Stephen Condon as seasonal employees for the purpose of mowing. Each employee will be used approximately 24 hours per week for 13 weeks at \$12.25/hour. All in favor, motion carried.

Requested permission to hire a Youth Summer Employee.

RESOLUTION #66

HIRE SUMMER YOUTH EMPLOYEE

A motion was made by Councilman Armstrong, seconded by Govern to approve Kylee Wiggans as a summer youth employee at the rate of \$11.80/hour for a 13-week period. All in favor, motion carried.

RESOLUTION #67

AMMENDED AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEY

A motion was made by Councilman Armstrong, seconded by Govern to amend the Agreement for the Expenditure of Highway Moneys approved on January 13, 2020 as corrected. All in favor, motion carried.

Agreement for the Expenditure of Highway Moneys

2020

AMMENDED

AGREEMENT between the Town Superintendent of the Town of Walton, Delaware County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$486,000 shall be set aside to be expended for primary work and general repairs upon 97.62 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at Loomis Brook Road and leading to Dead End, a distance of .10 miles, there shall be expended not over the sum of \$1,300
Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal
Subbase _____ (Bailey Road)

(b) On the road commencing at County Highway 23 and leading to Town Line, a distance of .40 miles, there shall be expended not over the sum of \$5,000.
Type Resurface, Width of traveled surface 14', Thickness 1" Single Surface Chip Seal
Subbase _____ (Beebe Road)

(c) On the road commencing at County Route #21 and leading to Dead End, a distance of 1.00 miles, there shall be expended not over the sum of \$11,000.
Type Resurface, Width of traveled surface 16', Thickness 1" Single Surface Chip Seal
Subbase _____ (Bob Gould Road)

(d) On the road commencing at County Highway #21 and leading to Dead End, a distance of .10 miles, there shall be expended not over the sum of \$1,300.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal
Subbase _____ (Conklin Road)

(e) On the road commencing at State Route #10 and leading to Oxbow Road a distance of .20 miles, there shall be expended not over the sum of \$3,100.

Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal
Subbase _____ (East Oxbow Hollow Road)

(f) On the road commencing at Teed Road and leading to Dead End, a distance of .20 miles, there shall be expended not over the sum of \$2,500.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal
Subbase _____ (Robert Miller Road)

(g) On the road commencing at County Highway #21 and leading to Dead End, a distance of .20 miles, there shall be expended not over the sum of \$2,300.

Type Resurface, Width of traveled surface 16', Thickness 1" Single Surface Chip Seal
Subbase _____ (Runion Road)

(h) On the road commencing at Loomis Brook Road and leading to Dead End a distance of 1.00 miles, there shall be expended not over the sum of \$12,100.

Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal
Subbase _____ (Smith Road)

(i) On the road commencing at Loomis Brook Road and leading to Town Line, a distance of .60 miles, there shall be expended not over the sum of \$40,500.00.

Type Resurface, Width of traveled surface 18', Thickness 1" Cold in Place Pavement and 1" Single Surface Chip Seal Subbase _____ (Teed Road)

(j) On the road commencing at Chipmunk Hollow Road and leading to Town Line, a distance of .40 miles, there shall be expended not over the sum of \$26,600.00.

Type Resurface, Width of traveled surface 18', Thickness 1" Cold in Place Pavement and 1" Single Surface Chip Seal Subbase _____ (Little Dryden Road)

(k) On the road commencing at Oxbow Hollow Road and leading to Dead End, a distance of 1.00 miles, there shall be expended not over the sum of \$8,900

Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal
Subbase _____ (Budine Hill Road)

(l) On the road commencing at Oxbow Hollow Road and leading to Dead End, a distance of .90 miles, there shall be expended not over the sum of \$8,400.

Type Resurface, Width of traveled surface 12', Thickness 1" Single Surface Chip Seal
Subbase _____ (Crawford Road)

(m) On the road commencing at County Route #22 and leading to Town Line, a distance of 5.65 miles, there shall be expended not over the sum of \$104,300.

Type Resurface, Width of traveled surface 18', Thickness 1" Cold in Place Pavement 1" Single Surface Chip Seal Subbase _____ (Dunk Hill Road)

(n) On the road commencing at State Highway #206 and leading to Town Line a distance of 1.30 miles, there shall be expended not over the sum of \$16,800.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal
Subbase _____ (East Trout Brook Road)

(o) On the road commencing at State Highway #206 and leading to County Highway #23, a distance of 3.30 miles, there shall be expended not over the sum of \$34,600.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal
Subbase _____ (Loomis Brook Road)

(p) On the road commencing at State Route #10 and leading to Dead End, a distance of 2.60 miles, there shall be expended not over the sum of \$34,400.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal
Subbase _____ (Oxbow Hollow Road)

(q) On the road commencing at County Highway #22 and leading to Village Line, a distance of 1.50 miles, there shall be expended not over the sum of \$20,900.

Type Resurface, Width of traveled surface 18', Thickness 1" Single Surface Chip Seal
Subbase _____ (Upper East Brook Road)

Executed in duplicate this 11th day of May, 2020

Supervisor

Councilman

Councilman

Councilman

Councilman

Councilman

County Superintendent of Highways

Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

It was agreed upon that Board would table the Extension of the Quarry Lease Agreement until after the property owners have signed the agreement.

Superintendent Geidel read a Then and Now compilation to provide the Board with a recap of his time at the Town of Walton.

TOWN CLERK REPORT:

Provided Financial Reports

Reported that I collected 90% of the tax warrant. I am returning 317 unpaid bills in the amount of \$416,842.92 to the Delaware County Treasurer.

Reported that of the 43 partial payments, 5 tax payers did not pay their second payment and will now be returned to the County Treasurer for collections. I think overall this was a well-received and positive approach, but due to COVID 19, it may have prevented some from making their second payment.

We have been trying to keep up with all of the Governors Executive Orders. As we understand there will be a Democratic Primary on June 23, 2020. It is my understanding that the process will be held at the Delaware County Board of Elections by absentee ballot.

We have taken protective measures in the Town Hall to protect the employees and when we reopen, the public from spreading the virus. We have installed plexy glass over my counter and are in the process of ordering hand sanitizer. NYMIR has supplied the Town with 50 face masks as well. We will be installing a self-containing mail slot in the next couple of weeks.

Councilwoman Wood questioned if the Highway employees were wearing masks and if the breakroom was closed. It was not clear among the Board or Superintendent Geidel if there were instructions to close the breakroom and Superintendent Geidel stated he could not guarantee the employees are wearing their mask and maintaining social distancing.

Councilwoman Wood expressed concern that employees are not paired together to Lessing the exposure.

Supervisor Cetta stated he will obtain guidance from the Department of Health.

SUPERVISOR’S REPORT:

Appointments:

RESOLUTION #68

APPOINT HIGHWAY SUPERINTENDENT

A motion was made by Councilman Armstrong, seconded by Govern to appoint Jeffrey Offnick as Highway Superintendent effective May 30, 2020-December 31, 2020 with a prorated salary in accordance with the 2020 Budget. All in favor, motion carried.

Supervisor Cetta read a letter of resignation.

RESOLUTION #69

RESIGNATION OF HIGHWAY MECHANIC

A motion was made by Councilman Armstrong, seconded by Govern to accept the resignation of Jeffrey Offnick as Highway Mechanic effective May 30, 2020. All in favor, motion carried.

Supervisor Cetta offered a Letter of Support for the Village of Walton Police Department to enter into a shared service with the Delaware County Sheriff’s Department to lease vehicles.

Delaware County Board of Supervisors
111 Main St. Ste. 1
Delhi, NY 13753

re: Shared Service with Sheriff’s Dept.

Dear Board of Supervisors,
The Village of Walton Police Department is interested in pursuing working with the Delaware County Sheriff’s Department to lease our police vehicles through their leasing program.
We understand the number of vehicles the Walton Police Department has does not meet the requirement for a leasing program. The Town of Walton supports this idea. Cost saving measures such as this shared service will save our tax payers money. Thank you in advance for your consideration.

Respectfully,

Joseph M. Cetta
Supervisor
Town of Walton

RESOLUTION #70

LETTER OF SUPPORT

A motion was made by Councilwoman Wood, seconded by Armstrong to supply a letter of support to the Delaware County Sheriff’s Department on behalf of the Village of Walton for the purchase of leased vehicles. All in favor, motion carried.

The Supervisor informed the Board for the need of a laptop in todays current situation with virtual accessibility for meetings, BAR and working from home capabilities.

RESOLUTION#71

PURCHASE LAPTOP FOR TOWN USE

A motion was made by Councilwoman Wood, seconded by Armstrong to purchase a laptop computer for town use, not to exceed \$1,200.00. All in favor, motion carried.

Supervisor Cetta read a letter in recognition of Walton Town Clerk Ronda Williams on her achievement of recertification as Registered Municipal Clerk. He stated this prestigious award recognizes the professional competency of Mrs. Williams in fulfilling the responsibilities of her office and thanked me for all that I do.

Supervisor Cetta honored Highway Superintendent Walter Geidel for his years of service as a dedicated employee for the past 20 years. He presented Mr. Geidel with a plaque in honor of his retirement from the Town of Walton. He pointed out that Mrs. Geidel’s leadership and ability to “smell money” is deeply appreciated. Supervisor Cetta stated, “On behalf of the residents and myself, we thank you and hope you enjoy your retirement.”

Superintendent Geidel thanked everyone and credited those he worked with over the years and feels he is leaving the position in capable hands.

Councilwoman Wood stated, you deserve more credit than what your taking.

County:

Supervisor Cetta provided the Board with a Southern Tier Plan document, providing detailed information on Delaware County reopening.

Supervisor Cetta informed the Board that his latest Public Service announcement has been uploaded to the Town of Walton’s YouTube page.

Informed the Board that the Behavioral Health Facility is moving forward.

Reported that the concrete forms for the boat launch are in place and work should start the first week in June. The amount of the project is under the engineers estimates.

COMMITTEE REPORTS:

Councilwoman Wood questioned what the status of the grant for the walking trail? Supervisor Cetta informed the Board that Dottie Kruppo, Steve Dutcher and himself are finalizing the grant application and hope to hear something soon.

Supervisor Cetta stated he plans to offer a reading at Veterans Plaza for Memorial Day. It is intended to do a social distancing event.

APPROVAL OF BILLS:

RESOLUTION #72

APPROVAL OF BILLS

A motion was made by Councilman Armstrong seconded by Govern approving the vouchers as presented for payment. All in favor, motion carried.

General Fund A	#72-86	\$3,842.59
General OV B	#7	\$ 83.65
General Hwy DA	#47-52	\$3,055.31
General Hwy DB	#7-13	\$65,615.40

RESOLUTION#73

APPROVAL FOR SUPERVISOR TO SIGN VOUCHERS

A motion was made by Councilman Armstrong, seconded by Wood In light of the COVID 19 virus and in abiding by Governor Cuomo’s Executive Order 202.1, the Walton Town Board is not holding an in-person Board meeting for the month of April and hereby grants Supervisor Cetta permission to sign all vouchers. All in favor, motion carried.

Councilwoman Wood questioned the Grievance Day procedures. Supervisor Cetta stated the Assessor and the BAR have worked something out.

Councilwoman Wood asked who is responsible to empty the garbage at Veterans Plaza? Supervisor Cetta stated he emptied it the last two time and will speak with Milt and the Village about having it emptied more frequently.

Councilwoman Wood expressed concern about a camping trailer on a property on Pines Brook. Supervisor Cetta stated the Code Enforcement Officer is aware of the situation and has been in contact with the property owners.

Councilwoman Wood questioned if Jeff Offnick has a junk yard license? She stated that there are a lot of vehicles there as well as on Oxbow Hollow. Superintendent Geidel stated if you are gone go after one, you need to go after all of them. He continued to stated that if this is the case, you may want to increase the Code Officers hours and get him some help.

Discussion took place about the meat processing company coming to Walton and the former Breaky Motors property. Supervisor Cetta provided information on both.

Supervisor Cetta informed Councilwoman Wood and the Board that he would like to identify potential properties prior to sending a letter to President Trump offering manufacturing availability in Walton.

With no further business before the Board, the meeting was adjourned 8:15 p.m.

Respectfully submitted,

Ronda Williams
Town Clerk