

TOWN BOARD MEETING

July 13, 2020

6:00 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Leonard Govern, Patty Wood, Luis Rodriguez-Betancourt, Supervisor Joseph Cetta, Supt. Of Highway Jeff Offnick, Attorney Carly Walas and Town Clerk Ronda Williams

ABSENT:

OTHERS PRESENT: Tara Vitti

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FLOOR TIME:

Tara Vitti informed the Board of the Chamber of Commerce intentions for requested use of Veterans Plaza. She explained that the events will mostly be music events, but would include vendors and children's games as well. She stated, "we would like to make this a fair on the square event for things to do in the Summer."

RESOLUTION #79

APPROVAL OF MINUTES

A motion was made by Councilman Armstrong, seconded by Rodriguez-Betancourt approving the minutes of June 8, 2020 as presented. All in favor, motion carried.

ASSESSOR REPORT:

Report to Town Board
July 2020

- Upcoming Training:
 1. Appraising in Difficult Times
 2. Real Property Tax Law for Assessors
- Data updates and assessing for next year will begin when the 2021 Real Property System records becomes active.
- The Final Roll was published and filed on time July 1st.
- August 31st is my deadline for updating this year's sales records.
- The new camera and laptop are set up and operating.

Respectfully submitted,
Penny S. Haddad. Assessor

CODE ENFORCEMENT REPORT:

Town of Walton
Code Enforcement Office
Stephen L. Dutcher, CFM

Monthly Summary Report
Month of June 2020

Building Permits Issued	11
Building Inspections Completed	31
Fire Inspections Completed	0
Notices of Violation Issued	0
Tickets Issued	0
Certificates Issued	2
Complaints Received	0
Floodplain Development	
Permits Issued	1
CO Searches	4

DOG CONTROL REPORT:

Martin J. Way, Jr.
Dog Control Officer,
Town of Walton
129 North Street
Walton, New York 13856

June 2020
Dog Control Activity Summary

Complaints	11
Dogs Seized	2
Returned to Owner	1
Humane Society	1
Dangerous Dog Cases	0
Tickets Issued	3
Total Redemption Fees	0
Mileage	129 Miles

HIGHWAY SUPERINTENDENT REPORT:

Reported that he met with Patrick from Northern Crushing, he thinks it will be a month or two before he can get here.

Reported that Mike Bowker started June 29th and seems to be finding his way around and doing well.

Reported that the crew has been doing shoulder and ditch work along with some mowing when the mowers are not broken. Everyone seems healthy so far.

Reported the Walt has been very helpful continuing to guide me through the various tasks. We will be working on the CHIPS paperwork this week.

Councilman Armstrong brought to the Boards attention that the Highway computer is out dated and not compatible with the upgrades to the other office computers.

RESOLUTION #80

PURCHASE OF COMPUTER FOR HIGHWAY DEPARTMENT

A motion was made by Councilman Armstrong, seconded by Govern granting permission to purchase a computer for the Highway Department not to exceed \$1,100.00. All in favor, motion carried.

TOWN CLERK REPORT:

Provided Financial Reports

Reported that there are currently 82 dog licenses past due. I asked Attorney Walas if the Dog Control Officer does not issue a ticket to a past due dog owner, can we invoice them for the \$10.00 late fee if they fail to submit it when making payment? Attorney Walas instructed me to return the payment to the Dog Owner along with an invoice to include the \$10.00 late fee.

I informed the Board that I would like to place a sign on Veterans Plaza to address concerns of hours, garbage, house hold garbage and tables. Supervisor Cetta and I explained that the amount of garbage that he and I pick up around the tables, green area and cans weekly is excessive. The Board had asked that I provide a proof of the proposed sign.

Councilwoman Wood stated she had a conversation with a representative from Kraft about possibly donating additional garbage cans for Veterans Plaza.

I informed the Board that two cameras need to be declared surplus. They are both broken and beyond repair.

RESOLUTION #81

SURPLUS CAMERAS

A motion was made by Councilman Armstrong, seconded by Govern declaring a Fujifilm S3000 and a Fujifilm F80 surplus as neither camera is in working condition. All in favor, motion carried.

RESOLUTION #82

USE OF VETERAN PLAZA

A motion was made by Councilman Govern, seconded by Wood granting the Walton Chamber of Commerce use of Veterans Plaza on July 25, 2020 for the purpose of Free Music Entertainment. All in favor, motion carried.

RESOLUTION #83

USE OF VETERAN PLAZA

A motion was made by Councilwoman Wood, seconded by Rodriguez-Betancourt granting the Walton Chamber of Commerce use of Veterans Plaza on August 8, 2020 for the purpose of Free Music Entertainment. All in favor, motion carried.

RESOLUTION #84

USE OF VETERAN PLAZA

A motion was made by Councilwoman Wood, seconded by Armstrong granting the Walton Chamber of Commerce use of Veterans Plaza on August 22, 2020 for the purpose of Party in the Plaza Event. All in favor, motion carried.

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Town of Walton hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
Elected Officials									
Town Clerk/Collector	Ronda Williams			6	1/1/20-12/31/23	N	25		
Councilwoman	Patricia Wood			6	1/1/20-12/31/23	N	1		
Highway Superintendent	Walter Geidel			8	1/1/20-12/31/23	N	28		
Appointed Officials									
Code Officer	Stephen Dutcher			6	1/1/20-12/31/20	Y			
Court Clerk	Kristin Beers			6	1/1/20-12/31/20	Y			
Attorney	Carly R. Walas			6	1/1/20-12/31/21	N	1		
Assessor	Penny Haddad			6	10/1/19-9/30/25	Y			
Highway Superintendent	Jeff Offnick				5/30/20-12/31/20	Y			

On this 13 day of July, 2020,
Date enacted: July 13, 2020

(Signature of clerk)
I, Ronda Williams, clerk of the governing board of the Town of Walton, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 13 day of July, 2020 on file as part of the minutes of I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the

(Name of Employer)

RESOLUTION #85 STANDARD WORK DAY REPORTING RESOLUTION

A motion was made by Councilman Armstrong, seconded by Wood approving the 2020 Standard Work Day and Reporting Resolution. All in favor, motion carried.

SUPERVISOR’S REPORT:

Supervisor Cetta presented an Amendment Agreement Between the Catskill Watershed Corporation and Town of Walton Stormwater Infrastructure Planning and Assessment Project.

THIS AMENDEMNT, made and entered into the _____ day of _____, 2020, by and between The Catskill Watershed Corporation (the “CWC”), a local development corporation having its principal office at 669 County Highway 38, Suite 1, Arkville, State of New York, and the Town of Walton (“Owner”), a political subdivision of the State of New York, acting by and through its Supervisor, having its principal office at 129 North Street, Walton, New York; CWC and other Owner collectively referred to as the “Parties”; and

WHEREAS, Catskill Watershed Corporation (CWC) Board of Directors by Resolution 3140, the CWC agreed to provide a maximum of Fifty Thousand Dollars (\$50,000.00) to the Town of Walton for the Walton Stormwater infrastructure Planning and Assessment Project; and

WHEREAS, the project is complete and the parties desire to extend the term of the Agreement for funding of the Walton Stormwater Infrastructure Planning and Assessment Project to August 31, 2020 to provide for payment of invoices.

NOW THEREFORE, the Parties Agree and Stipulate that Agreement originally dated December 27, 2017 between CWC and the Town of Walton is amended as follows:

Section 1.02 Duration of the Agreement

This Agreement shall be effective when fully executed by the Parties. This Agreement shall expire on August 31, 2020 subject to an extension approved in writing by CWC. This Agreement may be extended, renewed, or terminated upon the mutual agreement of the Parties.

It is expressly understood that in all other respects, said terms and conditions of the agreement shall be in full force and effect.

This amendment of the agreement shall bind heirs, executors, administrators and assigns of the respective parties.

RESOLUTION #86

**AMENDMENT AGREEMENT BETWEEN THE
CATSKILL WATERSHED CORPORATION AND TOWN
OF WALTON STORMWATER INFRASTRUCTURE
PLANNING AND ASSESSMENT PROJECT**

A motion was made by Councilman Armstrong, seconded by Govern granting Supervisor Cetta permission to sign the Amended Agreement between the Catskill Watershed Corporation and the Town of Walton Stormwater Infrastructure Planning and Assessment Project. All in favor, motion carried.

Supervisor Cetta provided an update on the availability of water at Veterans Plaza. He informed the Board that the Village DPW crew was able to locate the water line and the plaza now has water.

Informed the Board that the extension of the Boat Launch project is complete.

Reported that the Village of Walton received word that they were not the recipient of the grants applied for.

Discussion took place concerning current FEMA projects and the paperwork and the attention to detail that is needed to close out these projects. Supervisor Cetta requested that Walter Geidel continue with these projects until closed out since he is well rehearsed in the process and software used. Mr. Geidel has offered to close out the current projects, free of charge. The Board discussed should Mr. Geidel assist with any future events a salary will be determined at that time.

RESOLUTION #87

**APPOINT AUTHORIZED REPRESENTATIVE FOR
HOMELAND SECURITY**

A motion was made by Councilwoman Wood, seconded by Govern approving the appointment of Walter Geidel as the Town of Walton's Authorized Representative for Homeland Security. All in favor, motion carried.

County:

Reported that the construction project for the Behavioral Health building is processing nicely. Supervisor Cetta is attending weekly meetings with the Project Manager and contractors.

COMMITTEE REPORTS:

Councilwoman Wood stated she has reached out to Trimbell Electric for the placement of a light within the pavilion. She suggested that Supervisor Cetta and herself conduct another walk through to determine the location of additional electrical reciprocals.

APPROVAL OF BILLS:

RESOLUTION #88

APPROVAL OF BILLS

A motion was made by Councilman Armstrong seconded by Govern approving the vouchers as presented for payment. All in favor, motion carried.

General Fund A	#108 - 143	\$13,056.60
General OV B	#-	\$
General Hwy DA	#58-68	\$4,517.72
General Hwy DB	#18-23	\$249,478.93

EXECUTIVE SESSION:

RESOLUTION #89

EXECUTIVE SESSION

A motion was made by Councilman Armstrong, seconded by Govern to enter into executive session for a matter pertaining to a particular employee. All in favor, motion carried.

Entered 6:45 p.m.

Motion by Councilman Govern, seconded by Rodriguez-Betancourt to close executive session. All in favor, motion carried.

Out 7:24 p.m.

As a result of executive session, the following motion was proposed.

RESOLUTION #90

PURCHASE CELLPHONE FOR THE CODE ENFORCEMENT OFFICER

A motion was made by Councilman Armstrong, seconded by Wood granting permission to purchase a cellphone for the Code Enforcement Officer for town use. All in favor, motion carried.

*At the time of printing these minutes, the Village of Walton was able to reinstate the Code Enforcement Officers cell phone that was previously shut off.

With no further business before the Board, the meeting was adjourned 7:30 p.m.

Respectfully submitted,

Ronda Williams
Town Clerk