

TOWN BOARD MEETING ORGANIZATIONAL

January 3, 2023

6:00 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Leonard Govern, Luis Rodriguez-Betancourt, Patricia Wood, Supervisor Joseph Cetta, Highway Superintendent Offnick, and Town Clerk Ronda Williams

ABSENT: Attorney Carly Walas

OTHERS PRESENT: Lillian Brown - the Reporter

**Supervisor Cetta introduced the following resolutions.**

Organizational Resolutions

1. Town Board Meetings—Second Monday of each month at 6:00pm at the Walton Town Board Room, 129 North St. Walton, NY unless otherwise advertised.
2. Official Radio Station—Big Cat Country WDLA
3. Official Newspaper—The Reporter
4. Official Newspaper—The Daily Star
5. Official Library—William B. Ogden Free Library
6. Official Depository—Wayne Bank
7. Planning Board Chairman—Niles Wilson
8. ZBA Chairman—Stephen Hodge
9. Sole Assessor – Penny Haddad
10. Flood Plain Manager – Jon Henderson
11. Health Officer - Dr. Michael Freeman
12. Town Historian – Walton Historical Society
13. Reappointment to Planning Board— Gale Neale 1/1/23 – 12/31/2027
14. Reappointment to Zoning Board of Appeals – Matt King 1/1/2023 – 12/31/2027
15. Planning Board Alternate – Graydon Dutcher 01/01/2023 – 12/31/2023
16. Law Enforcement Officer—Delaware County Sheriff Craig S. DuMond
17. Records Management Officer (RMO)—Ronda Williams, Town Clerk
18. Code Enforcement Officer (CEO)—Jon Henderson
19. The Walton Town Supervisor is authorized to pay—prior to audit—utilities, postage, payroll expenses, pension related expenses, health insurance, interest and principal on town debt, grant expenditures and insurance policies.
20. Dog Control Officer –Martin Way
21. Mileage Reimbursement— per Federal IRS business rate
22. The Walton Town Highway Superintendent is authorized to advertise bids as it is necessary on all highway supplies—other than those required by the Town of Walton’s Procurement Policy—and that they bring those bids before the Town Board for review.
23. The Walton Town Highway Superintendent is authorized to trade services and/or use of equipment with other municipalities, school districts, and fire districts as needed.
24. Approval of Salaries—per Salary Schedule listed in the 2023 Town Budget
25. The Town Board delegates the authority of delegating duties for all Deputy Town Clerks to the Town Clerk, with the exception of a vacancy in the office of Town Clerk.
26. Walton Court Clerk – Kristin Beers ---01/01/2023---12/31/2023
27. Reappointment as FEMA Coordinator - Walter Geidel –01/01/2023 – 12/31/2023

**RESOLUTION #1-27**

**ADOPTION OF ORGANIZATIONAL RESOLUTIONS #1-27**

A motion was made by Councilman Rodriguez-Betancourt, seconded by Wood accepting the organizational resolutions 1-27 as presented. All in favor, motion carried.

**APPOINTMENTS:**

- 1. Deputy Town Supervisor – Kevin Armstrong
- 2. Town Board Committees –
  - Public Works                      Armstrong & Govern
  - Finance & Insurance              Govern & Wood
  - Legal & Ordinance                  Govern & Wood
  - Land Use & Village
  - Liaison                              Rodriguez & Wood
  - Personnel                            Armstrong & Govern
  - Union Negotiations                Armstrong & Cetta
  - Building & Grounds                Armstrong & Cetta
  - Technology                         Rodriguez & Wood
  - Emergency Disaster                Govern & Cetta
  - Historical                             Armstrong & Wood
- Host Community Committee              Govern & Cetta

**SUPERINTENDENT OF HWY. REPORT:**

Superintendent Offnick submitted the Agreement for the Expenditure of Highway Moneys for 2023 and to have moneys levied for the repair and improvements of highways as requested in agreement.

**RESOLUTION # 28**

**2023 AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEY**

A motion was made by Councilwoman Wood, seconded by Armstrong granting permission to sign the Agreement for the Expenditure of Highway Moneys in the amount of \$500,000 All in favor, motion carried.

Superintendent Offnick reported to the Board of his appointment of Highway Foreman to Michael Merwin for 2023.

With no further business before the Board, the meeting was adjourned 6:10 p.m.

Respectfully submitted,

Ronda Williams  
Town Clerk