

TOWN BOARD MEETING ORGANIZATIONAL

January 2, 2024

6:15 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Leonard Govern, Patricia Wood,
Supervisor Joseph Cetta, Highway Superintendent Offnick, Attorney Carly
Walas and Town Clerk Ronda Williams

ABSENT: Luis Rodriguez-Betancourt

Supervisor Cetta introduced the following resolutions.

Organizational Resolutions

1. Town Board Meetings—Second Monday of each month at 6:00pm at the
Walton Town Board Room, 129 North St. Walton, NY unless otherwise advertised.
2. Official Radio Station—Big Cat Country WDLA
3. Official Newspaper—The Reporter
4. Official Library—William B. Ogden Free Library
5. Official Depository—Wayne Bank
6. Planning Board Chairman—Gale Neale
7. ZBA Chairman—Stephen Hodge
8. Sole Assessor – Penny Haddad
9. Flood Plain Manager – Garrett Newbauer
10. Health Officer - Dr. Michael Freeman
11. Town Historian – Walton Historical Society
12. Reappointment to Planning Board—Niles Wilson 1/1/24 – 12/31/2028
13. Reappointment to Zoning Board of Appeals –Steve Hodge 1/1/2024 – 12/31/2028
14. Planning Board Alternate – Graydon Dutcher 01/01/2024 – 12/31/2024
15. Law Enforcement Officer—Delaware County Sheriff Craig S. DuMond
16. Records Management Officer (RMO)/ Registrar—Ronda Williams, Town Clerk
17. Code Enforcement Officer (CEO)—Garrett Newbauer
18. The Walton Town Supervisor is authorized to pay—prior to audit—utilities, postage,
payroll expenses, pension related expenses, health insurance, interest and principal on
town debt, grant expenditures and insurance policies.
19. Dog Control Officer –Martin Way
20. Mileage Reimbursement— per Federal IRS business rate
21. The Walton Town Highway Superintendent is authorized to advertise bids as it is
necessary on all highway supplies—other than those required by the Town of Walton’s
Procurement Policy—and that they bring those bids before the Town Board for review.
22. The Walton Town Highway Superintendent is authorized to trade services and/or use
of equipment with other municipalities, school districts, and fire districts as needed.
23. Approval of Salaries—per Salary Schedule listed in the 2024 Town Budget
24. The Town Board delegates the authority of delegating duties for all Deputy Town
Clerks to the Town Clerk, with the exception of a vacancy in the office of Town Clerk.
25. Reappoint Deputy Town Clerk’s Gladys Jaques and Sharon Way – 1/1/2024-
12/31/2027
26. Walton Court Clerk – Kristin Beers ---01/01/2024---12/31/2024
27. Appoint Carly Walas as Town Attorney ---01/01/2024 – 12/31/2025
28. Reappointment as FEMA Coordinator - Walter Geidel –01/01/2024 – 12/31/2024
29. Planning Board Secretary – Sharon Brennon – 1/1/2024-12/31/2024

RESOLUTION #1-29

ADOPTION OF ORGANIZATIONAL RESOLUTIONS #1-29

A motion was made by Councilman Govern, seconded by Armstrong accepting the organizational resolutions 1-29 as presented. Vote: Yes – Armstrong, Govern, Cetta, No – Wood. Motion carried.

APPOINTMENTS:

- 1. Deputy Town Supervisor – Kevin Armstrong
- 2. Town Board Committees –
 - Public Works Armstrong & Govern
 - Finance & Insurance Govern & Wood
 - Legal & Ordinance Govern & Wood
 - Land Use & Village Liaison Rodriguez & Wood
 - Personnel Armstrong & Govern
 - Union Negotiations Armstrong & Cetta
 - Building & Grounds Armstrong & Cetta
 - Technology Rodriguez & Wood
 - Emergency Disaster Govern & Cetta
 - Historical Armstrong & Wood
 - Host Community Committee Govern & Cetta

SUPERINTENDENT OF HWY. REPORT:

Superintendent Offnick submitted the Agreement for the Expenditure of Highway Moneys for 2024 and to have moneys levied for the repair and improvements of highways as requested in agreement.

RESOLUTION # 30

2024 AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEY

A motion was made by Councilman Armstrong, seconded by Govern granting permission to sign the Agreement for the Expenditure of Highway Moneys in the amount of \$400, 000 All in favor, motion carried.

Superintendent Offnick reported to the Board of his appointment of Highway Foreman to Michael Merwin for 2024

With no further business before the Board, the meeting was adjourned 6:25 p.m.

Respectfully submitted,

Ronda Williams
Town Clerk