
Town Supervisor
607-865-4052

Town Assessor
607-865-5281

*Town Code Enforcement
Officer*
607-865-5204

Town Dog Control Officer
607-865-7104

Walton Town Hall



**129 North Street
Walton, New York 13856**

Fax 607-865-9314

Town Clerk
607-865-5766

Town Hwy. Supt.
607-865-5120

Town Historian
607-865-3186

Town Justice
607-865-5182

GUIDELINES FOR USE OF VETERANS'S PLAZA

- 1) All requests for use of Veteran's Plaza must be submitted to the Town Clerk at least 30 days prior to the event.**
- 2) Applicant must fill out a use of facilities form and a payment and proof of insurance will be required to reserve the Plaza.**
- 3) The Plaza will be inspected by a Buildings & Grounds Committee prior to, and after each event.**
- 4) The Town Board must review and approve all applications prior to the use of the Plaza.**
- 5) The Town Board reserves the right to restrict any or all used of Veteran's Plaza.**
- 6) Applicant must be in attendance during event and is responsible for any damage to Town property as a result of use of the Plaza.**
- 7) The applicant is responsible for leaving the Plaza in the same condition as when it was prior to event. This includes but is not limited to removing all garbage.**
- 8) There shall be no gambling, smoking, illegal narcotics or intoxicating beverages on Town property.**
- 9) The applicant must agree to indemnify and hold harmless the Town of Walton from any liability, including attorney's fees in the cost of defense that might occur as a result of the use of Veteran's Plaza as a result of application.**

Town of Walton
129 North Street
Walton, New York 13856
607-865-5766

OFFICE USE ONLY _____ APPROVED _____ DENIED _____ Signature
--

APPLICATION FOR USE OF FACILITIES

I, _____ request permission to use:

_____ Veterans Plaza (\$25.00 fee required) _____ More Park (\$25.00 fee required)
_____ Town Hall Board Room _____ Highway Garage Parking Lot

Beginning Date _____ Time: From _____ to _____

Ending Date _____ Time: From _____ to _____

Est. Number of People _____ Type of Activity _____

Request use of Water Yes No

Request use of Electric Yes No

PERSONAL INFORMATION

Name _____

Address _____

Daytime Phone Number _____ Cell Phone Number _____

GENERAL RULES

Initial each on line provided

1. The applicant or the undersigned must be in attendance and is responsible for any damage to Town property as a result of the use of the premises. _____
2. The applicant/undersigned is responsible for leaving the premises in the same condition as when he or she found the premises on the beginning date as listed above. This includes, but not limited to picking up garbage and replacing furniture.
3. There shall be no gambling, smoking, illegal narcotics, or intoxicating beverages on Town property. _____
4. I understand that there is no liability or accident insurance provided by the Town for non-town functions. The applicant hereby agrees to indemnify and hold harmless the Town of Walton from any liability, including attorney's fees in the cost of defense that might occur as a result of the use of the town's premises by the applicant and those individuals using the premises as a result of this application. _____
5. I understand Liability Insurance may be required for certain functions at the discretion of the Walton Town Board. _____
6. I understand there is no parking in the green area of Veterans Plaza, a municipal parking lot is available adjacent to the green space area. _____

Date

Signature of Applicant