TOWN BOARD MEETING September 9, 2024 6:00 P.M.

<u>PRESENT:</u>	Councilpersons: Kevin Armstrong, Leonard Govern, Patty Wood, Luis Rodriguez-Betancourt, Supervisor Joseph Cetta, Highway Superintendent, Jeff Offnick, and Town Clerk Ronda Williams
ABSENT:	Attorney Carly Walas
OTHERS PRESENT:	Tamara MacDonald, Marsha Muller, Gladys Jacques, Rusty and Sharon Way

FLOOR TIME: None Requested

RESOLUTION #90 <u>APPROVAL OF MINUTES</u>

A motion was made by Councilman Armstrong seconded by Rodriguez-Betancourt approving the minutes of August 5, 2024 as presented. All in favor, motion carried.

ASSESSOR REPORT:

September 2024 Town Board Meeting Assessor's Report

- We are done entering information from the data mailers that people sent in. There are just a few late entries trickling in here and there.
- I have contacted KLW regarding lists of which properties need updating and/or further data collection. KLW estimates 5% of properties will need updated inventory. After that data collection and data entry is complete, valuation can begin.
- Gina, Tax Assessor Assistant, has gotten secure access to the State and Town records, registered for, and started two classes in data collection and sales management toward her training.
- Regular work for verifying sales information, keeping track of real estate listings, and data entry and data collection for building permits, demolitions, and other new construction is ongoing in the Assessor's Office.

Thank you.

Respectfully submitted Penny Haddad, Assessor

CODE ENFORCEMENT:

Town of Walton Code Enforcement Office Garrett Newbauer

Monthly Summary Report

Month of August 2024

Building Permits Issued	8
Building Inspections Completed	0
Fire Inspections Completed	0
Notices of Violation Issued	
Tickets Issued	0
Certificates Issued	0
Complaints Received	2
Floodplain Development	
Permits Issued	0
CO Searches	

DOG CONTROL REPORT:

Martin J. Way, Jr. Dog Control Officer, Town of Walton 129 North Street Walton, New York 13856 AUGUST 2024 Dog Control Activity Summary

Complaints	7
Dogs Seized	1
Returned to Owner	0
Humane Society	1
Dangerous Dogs	0
Tickets Issued	4
Total Redemption Fees	\$0
Assistance, Police	2
Mileage	52 Miles

Supervisor Cetta thanked Martin for his hard work with his involvement with taking care of dogs in a police manner.

Martin had also stated his monthly report will be early this coming month due to him being out of town.

SUPERINTENDENT OF HWY. REPORT:

TOWN OF WALTON HIGHWAY DEPARTMENT 25091 STATE HIGHWAY 10 WALTON, NY 13856 607-865-5120

TO: WALTON TOWN BOARD FROM: JEFF OFFNICK, HIGHWAY SUPERINTENDENT DATE: 9/5/2024 **RE:** REPORT

We have completed our sealing projects for 2024.

The crew has been working mostly on the damages from the August 9th storm.

Offnick also stated his team had been helping other towns with the sealing jobs.

TOWN CLERK'S REPORT:

Financial Reports have been provided.

Provided the Board with an update on the ARPA account balance. Stated that the electric in the cold storage highway building and the Baptist Church generator should be finalized soon, leaving a balance of approximately \$20,000.

RESOLUTION #91 <u>SURPLUS OF EQUIPTMENT</u>

A motion was made by Councilwoman Wood, seconded by Rodriguez-Betancourt to surplus items that are no longer in use or obsolete. 1-Sharp Calculator 1-Pitney Bowes Postage Machine. All in favor, motion carried.

SUPERVISOR'S REPORT:

RESOLUTION # 92 <u>TOWN CLERK RETIREMENT</u>

A motion was made by Councilwoman Wood, seconded by Rodriguez-Betancourt to accept the resignation of Ronda L. Williams as Town Clerk/Collector, Registrar of Vital Records, Records Management Officer and Bookkeeper for the Town of Walton due to retirement, effective September 28, 2024. All in favor, motion carried.

RESOLUTION # 93 <u>APPOINTMENT OF TOWN CLERK/COLLECTOR,</u> <u>REGISTRAR OF VITAL RECORDS AND RECORDS</u> MANAGEMENT OFFICER

A motion was made Councilman Armstrong, seconded by Rodriguez-Betancourt to appoint Tamara MacDonald as Town Clerk/Collector, Registrar of Vital Records and Records Management Officer for the Town of Walton effective September 28, 2024-Decemeber 31, 2025 at the current budgeted salary. All in favor, motion carried.

RESOLUTION # 94 <u>JUSTICE COURT GRANT</u>

A motion was made Councilwoman Wood, seconded by Armstrong to grant permission for the Judge to apply for a Justice Court Assistant Program up to \$30,000. This grant would allow for a new court bench and Judge bench chair. All in favor, motion carried. All in favor, motion carried.

COMMITTEE REPORT:

Councilwoman Wood approached the board requesting approval of the placement of a kiosk at Veteran's Plaza. Discussion took place as to the placement, who would be responsible of digging the holes and the type of lumber used.

Councilwoman Wood pointed out that the original quote was for \$880. After discussion came concerns from the board who agreed that it would likely cost more.

RESOLUTION # 95 INSTALLATION OF KIOSK AT VETERAN'S PLAZA

A motion was made by Councilman Govern seconded by Wood granting the installation of a Kiosk at Veteran's Plaza not to exceed \$2,000.00 and upon additional information requested by the board. All in favor, motion carried.

Supervisor Cetta presented two proposals of renovations of the current Village Square sign on Water Street. He stated the Mayor has approached him about businesses interested in having their name on the sign. Councilman Armstrong was concerned about using tax payers' money as well as the cost to the town for the inserts. Councilman Rodriguez-Betancourt questioned how much each advertiser would have to pay and who would be responsible to maintain the sign.

Supervisor Cetta stated he would put together a break down to determine the cost to advertise and how much it would be to have the sign with a backlight. He also stated if a refurbish was not in agreement, he would like the sign removed completely.

Councilman Govern was in favor of the sign, stating other businesses from different locations could advertise as well, not limiting it to just Water Street businesses.

Councilwoman Wood stated she did not want the sign to be empty and would like at least four businesses to commit.

RESOLUTON # 96 REFURBISH WATER STREET BUSINESS SIGN

A motion was made by Councilman Govern and seconded by Rodriguez-Betancourt to approve Graphics Design to refurbish the current village square sign on Water Street in the amount of \$9,467.47. All in favor, motion carried.

APPROVAL OF BILLS:

RESOLUTION # 97 <u>APPROVAL OF BILLS</u>

A motion was made by Councilman Armstrong by seconded by Wood approving the vouchers as presented for payment. All in favor, motion carried.

#166-182	\$22,028.53
#12-14	\$279.61
#68-72	\$19,263.49
#32-40	\$280,402.43
	#12-14 #68-72

EXECUTIVE SESSION:

A motion was made by Councilman Govern, seconded by Wood to enter into executive session for contract negotiations.

Entered 7:00 p.m.

With no anticipation of further action after executive session, the meeting was adjourned 7:00 p.m.

Respectfully submitted,

Ronda Williams Town Clerk