

TOWN BOARD MEETING

January 13, 2025

6:00 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Leonard Govern, Patty Wood, Luis Rodriguez-Betancourt, Supervisor Joseph Cetta, Highway Superintendent Jeff Offnick, Attorney Carly Walas, and Town Clerk Tamara MacDonald

ABSENT:

OTHERS PRESENT: Rusty Way, Sharon Way, Lillian Brown (the Reporter), Ted Hayek, Kathleen Bridges, Bjorn Eilertsen

FLOOR TIME:

Bjorn Eilertsen stood forward and introduced himself, mentioned he was running for Mayor and would like to introduce himself; he hopes to bring ideas to the Board that could be beneficial to the Town.

RESOLUTION #3

APPROVAL OF MINUTES

A motion was made by Councilman Rodriguez-Betancourt, seconded by Councilwoman Wood approving the minutes of December 30, 2024 and January 2, 2025 as presented. All in favor, motion carried.

ASSESSOR REPORT:

· Exemption renewals were mailed and people are mailing them and bringing them in to the office when they pay their taxes. Gina is learning the process for granting and/or not granting exemptions.

· Please see the attached breakdown of costs for increasing the senior partial exemption again this year.

· The plan for cyclical reassessment is ready for submission to the State. I have given it to Joe to sign. It is a current version, which can be amended later if need be.

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Thank you.

Penny Haddad

Supervisor Cetta mentioned speaking to Robert Koszarek asking about the timeline and process for the evaluation and he said that they did fall a little behind due to technical issues but they are moving forward.

CODE ENFORCEMENT:

Town of Walton
Code Enforcement Office
Garrett Newbauer

Monthly Summary Report
Month of DECEMBER 2024

Building Permits Issued	2
Building Inspections Completed	1
Fire Inspections Completed	0
Notices of Violation Issued	0
Tickets Issued	0
Certificates Issued	1
Complaints Received	0
Floodplain Development Permits Issued	0
CO Searches	

DOG CONTROL REPORT:

Martin J. Way, Jr.
Dog Control Officer, Town of Walton
129 North Street Walton,
New York 13856
DECEMBER 2024
Dog Control Activity Summary

Complaints	3
Dogs Seized	1
Returned to Owner	0
Humane Society	1
Dangerous Dogs	0
Tickets Issued	9
Total Redemption Fees	0 for \$10
Assistance, Police	1
Mileage	51 Miles

Martin Way spoke about his yearly evaluation he just had and everything went well, no complaints. The board commented on how well he has done.

SUPERINTENDENT OF HWY. REPORT:

TOWN OF WALTON HIGHWAY DEPARTMENT
25091 STATE HIGHWAY 10
WALTON, NY 13856
607-865-5120

TO: WALTON TOWN BOARD
FROM: JEFF OFFNICK, HIGHWAY SUPERINTENDENT
DATE: 1/9/2025
RE: REPORT

- ✓ We have received a shared services agreement from the town of Deposit.
- ✓ Thoughts on purchasing a 2017 Freightliner tandem dump truck with plow and sander
- ✓ Discuss selling the 2016 and 2017 Ram 5500 trucks
- ✓ Discuss the purchase of a plow for the 2023 Silverado 3500

The board discussed on the best way for selling the truck, plows and sanders and said how now would be the best time to sell. They agreed that listing the two truck and sander separately. Supervisor Cetta mentioned that buying a new truck will take more time than just buying a used one and it's better off being used as most of the time there are less problems.

RESOLUTION #4 **APPROVAL OF HIGHWAY EQUIPMENT**

A motion was made by Councilman Armstrong and seconded by Govern to approve the purchase of a 2017 Freightliner 114SD Tandem Dump Truck for the amount of \$150,000. All in favor, motion carried.

RESOLUTION #5 **APPROVAL OF ADVERTISING HIGHWAY EQUIPMENT**

A motion was made by Councilman Armstrong and seconded by Govern to advertise 2016 and 2017 Ram 5500 trucks and 1 stainless steel sander on Auctions International. All in favor, motion carried.

RESOLUTION #6 **INTERMUNICIPAL AGREEMENT WITH THE TOWN OF DEPOSIT**

A motion was made by Councilman Govern seconded by Armstrong to enter into a Intermunicipal Agreement with the Town of Deposit for the Cooperative Highway Services. All in favor, motion carried.

Supervisor Cetta thanked Highway Superintendent Offnick for his and the Town workers for doing a good job and putting forth their best efforts.

TOWN CLERK'S REPORT:

Financial Reports have been provided.

I have received the tax warrant on December 27, 2024 authorizing me to collect \$4,362,997.64. Reported that we have collected \$1,005,618.39 thus far which includes 3 partial payments. This total amount is more than last year at this time, this contributes to the fact that the bills were mailed from the County earlier.

I requested permission to attend the Annual Town Clerk Association Conference in April.

RESOLUTION #7

APPROVAL TO ATTEND NYSTCA CONFERENCE

A motion was made by Councilman Armstrong, seconded by Govern to grant Town Clerk permission to attend the NYS Town Clerk's Association Conference in April 2025. All in favor, motion carried.

I presented the annual obsolete records that have met the New York State Records Retention and Disposition Schedule

**TOWN OF WALTON
OFFICE OF TOWN CLERK
129 NORTH ST.
WALTON, NY 13856**

TO: Town Board Members
FROM: Tamara MacDonald, Record Management Officer
DATE: January 7, 2025
SUBJECT: Obsolete Records

The following records have met the New York State Record Retention and Disposition Schedule and are no longer required to keep. Upon your approval these records will be disposed of properly.

**DOG IDENTIFICATION AND CONTROL
RETENTION**

2021	Copy of original or renewal license	3 years
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FISCAL

Banking and Investment:

2018	Banking communications; bank statements copy of checks, deposit books & slips, receipts	6 years
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Payroll:

2018	Employee time cards, sheets, request for time off,	6 years
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Purchasing:

2018	Invoices, abstracts,	6 years
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General Accounting and Miscellaneous:

2018	Accounting register, Cash transaction, Daily cash records	6 years
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GENERAL

2023	Correspondence including e-mails of no fiscal, legal or administrative value	0 no longer need
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INSURANCE/SELF-INSURANCE

Insurance policy:

2018	Insurance Policies	6 years
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Certificate of insurance:

2018	Certificate of Insurance	6 years
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PERSONNEL/CIVIL SERVICE

2018	Employee Benefit Records	6 years
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PUBLIC ACCESS TO RECORDS

Freedom of information records request file:

2004-2024	Request for access to public records	6 months
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PUBLIC PROPERTY AND EQUIPMENT

Consumption and Dispensing Records:

2018	Fuel Consumption Records	6 years
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2018	Use of Facilities Request	6 years
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TAXATION AND ASSESSMENT

Assessment Roll/Tax Roll:

2019	Tentative assessment roll	5 years
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2018	Tax Collection Records	6 years
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2023	Tax Escrow Requests	1 year
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TRANSPORTATION & ENGINEERING

Highway, Engineering, and Public Works:

2018 Truck Load Slips 6 years

RESOLUTION # 8

Motion made by Councilman Armstrong, seconded by Rodriguez-Betancourt.

Roll call vote:

Aye	Nay	Councilman Armstrong
Aye	Nay	Councilwoman Wood
Aye	Nay	Councilman Govern
Aye	Nay	Councilman Rodriguez-Betancourt
Aye	Nay	Supervisor Cetta

SUPERVISOR’S REPORT:

Supervisor Cetta read a letter received by Independent Auditor Brian Pickard of the conducted audit of the cash accounts for town offices for the year ending December 31, 2024 for Town Clerk, Tax collector and Justice Court. He thanked me for my hard work and that of the Boards for their thorough review.

RESOLUTION #9

TOWN CLERK/JUSTICE CASH AUDIT

A motion was made by Councilwoman Wood, seconded by Rodriguez-Betancourt to accept the 2024 Cash Account Audit Report submitted by Brian Pickard CPA for town offices of Town Clerk, Tax Collector and Justice Court. All in favor, motion carried.

RESOLUTION #10

TOWN PLANNING ADVISORY SERVICE CONTRACT

A motion was made by Councilman Govern seconded by Wood to accept the 2025 Town Planning Advisory Service contract between the Town of Walton and the Delaware County Department of Planning and Watershed Affairs in the amount of \$3,500.00. All in favor, motion carried.

Supervisor Cetta told the Board that he was getting with the County and they are working on developing a plan to finish the Countywide Evacuation Plan. He expressed that he would ask one of the County members to present to the board upon finalization of the plan.

Councilwoman Wood expressed the urgency in having the Walton Emergency shelter plan developed. Supervisor Cetta stated the Church committee was working on the plan and would present to the Board upon completion. Councilman Rodriguez-Betancourt then asked who makes the decision to declare State of Emergency, Cetta said that any local official could make the call.

Supervisor Cetta spoke about the Watershed Program, he said that Sean Leddy received the signed contract from the State and is currently working on the additional funding for the 25% local share, and is going to schedule a meeting to speak about what the Town and Village can do to cut away at that percentage.

COMMITTEE REPORT:

Councilman Armstrong said that they are in a bid currently with the Federal Surplus for a truck at \$700-\$800 which is 5% of what they say the original act is and they have about 4 more days, at the moment no one else has requested a bid.

Councilman Govern mentioned adding to the next agenda about discussing the Sheffield Estates Property. He watched a video of an IDA meeting where they talked about where they said it was their plan to put in streets, water and sewer lines through the property was too expensive so they were not going to move forward those plans. His plan is to find out what they are going to do to get the property back on the tax roll, which can be further discussed next month after doing more research.

APPROVAL OF BILLS:

RESOLUTION#11

APPROVAL OF BILLS

A motion was made by Councilman Armstrong, seconded by Rodriguez-Betancourt approving the vouchers as presented for payment. All in favor, motion carried.

General Fund A	#1-20	\$ \$14,893.64
General OV B	#1	\$3,500.00
General HWY DA	#1-6	\$15593.68
OV HWY DB	#1-2	\$592.43

A motion was made by Councilman Armstrong, seconded by Wood to enter into executive session for contract negotiations.

Entered 7:00 p.m.

With no anticipation of further action after executive session, the meeting was adjourned 7:35 p.m.

Respectfully submitted,

Tamara MacDonald
Town Clerk