TOWN BOARD MEETING ORGANIZATIONAL

January 2, 2025 10:00 A.M.

<u>PRESENT:</u> Councilpersons: Kevin Armstrong, Leonard Govern, Patricia Wood, Luis

Rodriguez-Betancourt Supervisor Joseph Cetta, and Town Clerk Tamara

MacDonald

ABSENT: Highway Superintendent Offnick, Attorney Carly Walas

OTHERS PRESENT: Lillian Browne- The Reporter

Supervisor Cetta introduced the following resolutions.

Organizational Resolutions

- 1. Town Board Meetings—Second Monday of each month at 6:00pm at the Walton Town Board Room, 129 North St. Walton, NY unless otherwise advertised.
- 2. Official Radio Station—Big Cat Country WDLA
- 3. Official Newspaper—The Reporter
- 4. Official Library—William B. Ogden Free Library
- 5. Official Depository—Wayne Bank, Community Bank, National Bank of Delhi
- 6. Planning Board Chairman—Gale Neale
- 7. ZBA Chairman—Stephen Hodge
- 8. Sole Assessor Penny Haddad 10/1/2025-09/30/2031
- 9. Flood Plain Manager Garrett Newbauer
- 10. Health Officer Dr. Michael Freeman
- 11. Town Historian Walton Historical Society
- 12. Reappointment to Planning Board— Arthur Munn 1/1/25-12/31/29
- 13. Reappointment to Zoning Board of Appeals Milt Brock 1/1/25-12/31/29
- 14. Planning Board Alternate Graydon Dutcher 01/01/2025 12/31/2025
- 15. Law Enforcement Officer—Delaware County Sheriff Craig S. DuMond
- 16. Records Management Officer (RMO)/ Registrar—Tamara MacDonald, Town Clerk
- 17. Code Enforcement Officer (CEO)—Garrett Newbauer
- 18. Bookkeeper Ronda Williams
- 19. Dog Control Officer Martin Way
- 20. Walton Court Clerk Kristin Beers ---01/01/2025---12/31/2025
- 21. Reappointment as FEMA Coordinator Walter Geidel -01/01/2025 12/31/2025
- 22. Planning Board Secretary Sharon Brennon 1/1/2025-12/31/2025
- 23. Approval of Salaries—per Salary Schedule listed in the 2025 Town Budget
- 24. The Walton Town Supervisor is authorized to pay—prior to audit—utilities, postage, payroll expenses, pension related expenses, health insurance, interest and principal on town debt, grant expenditures and insurance policies.
- 25. Mileage Reimbursement—per Federal IRS business rate
- 26. The Walton Town Highway Superintendent is authorized to advertise bids as it is necessary on all highway supplies—other than those required by the Town of Walton's Procurement Policy—and that they bring those bids before the Town Board for review.
- 27. The Walton Town Highway Superintendent is authorized to trade services and/or use of equipment with other municipalities, school districts, and fire districts as needed.
- 28. The Town Board delegates the authority of delegating duties for all Deputy Town Clerks to the Town Clerk, with the exception of a vacancy in the office of Town Clerk.
- 29. Reappoint Deputy Town Clerk's Ronda Williams and Sharon Way -1/1/2025-12/31/2025

RESOLUTION #1 ADOPTION OF ORGANIZATIONAL RESOLUTIONS #1-29

A motion was made by Councilman Govern, seconded by Wood accepting the organizational resolutions 1-29 as presented. All in favor, motion carried.

APPOINTMENTS:

1. Deputy Town Supervisor – Kevin Armstrong

2. Town Board Committees –

- Public Works
- Finance & Insurance

Legal & Ordinance

Land Use & Village

Armstrong & Govern & Wood

Govern & Wood

Land Use & Village Liaison Rodriguez & Wood - Personnel Armstrong & Govern - Union Negotiations Armstrong & Cetta - Building & Grounds Armstrong & Cetta - Technology Rodriguez & Wood - Emergency Disaster Govern & Cetta Armstrong & Wood - Historical Govern & Cetta **Host Community Committee**

SUPERINTENDENT OF HWY. REPORT:

Superintendent Offnick submitted the Agreement for the Expenditure of Highway Moneys for 2025 and to have moneys levied for the repair and improvements of highways as requested in agreement.

RESOLUTION # 2 <u>2025 AGREEMENT</u> FOR THE EXPENDITURE OF HIGHWAY MONEY

A motion was made by Councilwoman Wood seconded by Rodriguez-Betancourt granting permission to sign the Agreement for the Expenditure of Highway Moneys in the amount of \$450,000.00. All in favor, motion carried.

Superintendent Offnick reported to the Board of his appointment of Highway Foreman to Michael Merwin for 2025

With no further business before the Board, the meeting was adjourned 10:20 a.m.

Respectfully submitted,

Tamara MacDonald Town Clerk